



Nevada Early Childhood  
Advisory Council

NEVADA EARLY CHILDHOOD ADVISORY COUNCIL (ECAC)  
ADHOC CHAIR SUBCOMMITTEE  
PUBLIC MEETING MINUTES  
JANUARY 20, 2017

NEVADA EARLY CHILDHOOD ADVISORY COUNCIL (ECAC)  
CHAIR ADHOC SUBCOMMITTEE

**PUBLIC MEETING**  
**FRIDAY, JANUARY 20, 2017**  
**10:00 AM**

*“Nevada’s children will be safe, healthy, and thriving during the first eight years of life, and the system will support children and families in achieving their full potential.”*

**Meeting Location:**

This AdHoc meeting of ECAC Chair Subcommittee was held using Go-to-Meeting web/phone technology.

**Go-to-Meeting Website:** <https://global.gotomeeting.com/join/842529645>

Join the conference call:

1-888-557-8511

Access Code = 9082388

***Summary of the Minutes of AdHoc Chair Subcommittee Meeting***  
***(Go-to-Meeting Webconference)***

**1. Welcome, Call to Order, and Roll Call**

Marty Elquist, Nevada Early Childhood Advisory Council Chair called the meeting to order at 10:09 a.m. as Quorum was met.

**AdHoc Chair Subcommittee Members in Attendance:**

**In Las Vegas:**

- Dolores Hauck, Co-Chair Family and Community Subcommittee, Southern Nevada Nonprofit Early Childhood Programs
- Angela Triche, Co-Chair Family and Community Subcommittee, Sunrise Children’s Foundation, Early Head Start
- Diane Hardy, Chair Health Subcommittee, Child Care Licensing

**In Reno:**

- Marty Elquist, ECAC Chair, The Children’s Cabinet
- Tina Springmeyer, Co-Chair, Early Learning Subcommittee, Washoe County School District, Nevada Pre-K Standards

**Public in Attendance:**

**In Las Vegas:**

- Cheryl Joyce, Child Care Licensing

**2. Public Comment #1**

No Public Comment regarding any item appearing on the agenda at this time.

No Public Comment on any matter within the Committee’s jurisdiction, control or advisory power at this time.

The Committee moves on to Item #3.

**3. Item A: Review list of past subcommittee members and identify the new committee for which they will be recruited**

*Marty Elquist, Council Chair*

- The subcommittee reviewed the list of previous committee members and identified which new subcommittee the past members would likely have expertise.
- Dolores Hauck recommended that we add Region to the list to ensure we have statewide representation that includes rural communities.
- Cheryl Joyce recommended to the subcommittee that all past members be surveyed to identify their preference to which new subcommittee they would like to serve.
- The subcommittee discussed also giving the past members an option to indicate their level of involvement on ECAC subcommittee and sharing with Subcommittee Roles and Responsibilities so they could make a determination to what level they could commit.
- Marty agreed to send an email to all past subcommittee members as well as individual who expressed interest in serving on an ECAC subcommittee after the December regularly scheduled meeting of the ECAC. The email will include the Roles & Responsibilities sheet as well as a link to the survey. Marty agreed to have the results summarized for the February 7, 2017 regularly scheduled meeting of the ECAC.

**4. Item B: Agree upon next steps and tasks for strategic planning within committees. The goal is to have consistent facilitation and expectations of our committee work.**

*Marty Elquist, Council Chair*

- The subcommittee reviewed the “Strawman” strategic plan goals and next steps provided by Jana Martella from the June 2016 2-day strategic planning session.
- The subcommittee determined that some indicators were action steps and others were objectives and there was not consistency in where we were with each goal.
- The subcommittee identified that clear strategic planning language and definitions were needed for consistency in facilitating the strategic planning process at the subcommittee level.
- The subcommittee agreed that a paid facilitator would be ideal in effectively leading a consistent process that allowed for participation without internal facilitation recognizing the difficulty of fully participating while trying to lead individual subcommittees through this process.
- The subcommittee discussed potential funding opportunities, specifically from the W.K. Kellogg Foundation (WKKF). Patti Oya has already submitted a funding proposal that includes funding for ECAC facilitation.
- The subcommittee recommends that outside facilitation be pursued first prior to attempting to facilitate internally.
- Marty agreed to follow up with Patti Oya to identify the timeline for potential WKKF funding.
- The subcommittee discussed that if funding could not be secured for an outside facilitator then we would move to Plan B-Internal facilitation. The AdHoc Chair Subcommittee could then be reconvened and new member possibly recruited for the specific charge of creating a consistent template for strategic planning with terms defined.

**5. Public Comment #2**

No Public Comment regarding any item appearing on the agenda at this time.

No Public Comment on any matter within the Committee’s jurisdiction, control or advisory power at this time.

**6. Adjournment**

- Meeting adjourned at 11:48 a.m.