

Nevada Early Childhood Advisory Council

Strategic Planning Facilitator Criteria

The Nevada Early Childhood Advisory Council (NECAC) is seeking an individual who or agency that is skilled in facilitation but also has considerable experience guiding a team through strategy with an understanding of early childhood in Nevada.

Prior to Planning Session

The facilitator shall gain an understanding of the current structure and work of the Nevada Early Childhood Advisory Committee by:

- 1.) Reviewing the Current Strategic Plan
- 2.) Reviewing Subcommittees and Areas of Focus
- 3.) Reviewing Early Childhood-related needs assessments (<http://nvecac.com/ecac-reports-documents/>)
- 4.) Conduct additional phone calls and/or surveys to gather larger stakeholder input.

Facilitation

- 1.) Review NECAC Purpose: Council shall work to strengthen state-level coordination and collaboration among the various sectors and settings of early childhood education programs in Nevada.
- 2.) Review Vision – “Nevada’s children will be safe, healthy, and thriving during the first eight years of life, and the system will support children and families in achieving their full potential.”
- 3.) Review current strategic plan and rollover applicable goals, objectives, strategies, action steps.
 - a. Do the goals represent all of the key areas of strategic focus for the ECAC?
 - b. Will the goals help us achieve our mission and bring our vision into focus?
 - c. What is missing? How has COVID shifted our goals? What do the various needs assessments tell us?
 - d. What is the duration of the plan?
- 4.) Identify new goals, objectives, strategies, and the duration of the new plan with full Council.
- 5.) Create Action Plan with subcommittee responsible for overseeing strategies.
- 6.) Facilitate in-person ECAC sessions to reintroduce and then finalize the planning process.
- 7.) Facilitate necessary subcommittee work (3 subcommittees) to further the plan and action steps in each area.
- 8.) Update current strategic plan.

Conflict of Interest

The facilitator must disclose any relationships, transactions, or other circumstances, including those of an immediate family member, which could result in a conflict between the Nevada Early Childhood Advisory Council’s interests and his or her personal, financial or other interests.

Submission by 5/30/2021

Interested parties should provide their project approach, timeline, and detailed budget by May 30, 2021. All submissions should be submitted electronically to Marty Elquist at melquist@childrenscabinet.org.