



Nevada Early Childhood Advisory Council

NEVADA EARLY CHILDHOOD ADVISORY COUNCIL (ECAC) LEADERSHIP SUBCOMMITTEE **PUBLIC MEETING** **TUESDAY, JULY 5, 2022** **9:00 AM**

“Nevada’s children will be safe, healthy, and thriving during the first eight years of life, and the system will support children and families in achieving their full potential.”

Meeting Location:

This meeting was held via Teams videoconference.

SUMMARY MINUTES

1. Welcome, Call to Order, and Roll Call

- Denise Tanata called the meeting to order at 9:06am.
- Quorum was achieved with six of ten members present.
- Members Present: Denise Tanata, Patrice Gardner, Julie Houchins, Dr. Linda Young, Dr. Cathleen Rexing, and Marty Elquist
- Guests Present: Lela Arney, Anna Marie Binder and Rachel Stepina

2. Public Comment #1

- No public comment was provided.

3. Approval of Flexible Agenda

- Dr. Linda Young motioned for a flexible agenda.
- Marty Elquist seconded the motion.
- All members voted in favor of the motion.
- Motion passed.

4. Minutes from May 3, 2022

- Patrice Gardner motioned for approval of the May 3, 2022 minutes, as presented.
- Dr. Linda Young seconded the motion.
- All members voted in favor of the motion.
- Motion passed.

5. Discuss NECAC Membership, Leadership and Term Limits

- Denise Tanata informed the subcommittee of two newly appointed members to the NECAC:
 - Tiffany Alston, Sunrise Children’s Foundation (replacing Lori Cox for the Head Start representative)
 - Jennifer Butler, Las Vegas Urban League (other members as assigned by the Governor)



Nevada Early Childhood Advisory Council

- Denise Tanata also mentioned that she received an updated list of appointed members from the Governor's Office of Boards and Commissions. There are some discrepancies with the lists, so she will coordinate with that office to get those corrected.
- Denise Tanata mentioned that there are several members with terms coming to an end. We will add an agenda item to the July 13th meeting to go over term expiration dates and instructions for renewal and to determine what seats may need to be filled.
- Denise Tanata informed the Leadership Subcommittee that she has moved to Virginia. As such, she wanted to check in to see if the Leadership group is comfortable with her still serving as Chair of the NECAC until her replacement is identified and transitioned into the ECCS Director position. Denise Tanata opened it up for discussion. After some discussion, the Leadership Subcommittee expressed support for Denise Tanata continuing as Chair. Anna Marie Binder suggested adding an update at the July 13th meeting to confirm Denise Tanata's status as Chair, with any concerns to be directed to Denise Tanata or Patrice Gardner.

6. Updates from Subcommittee Co-Chairs, Discuss Workplans

- Denise Tanata mentioned that the Leadership Subcommittee had discussed presenting workplans during today's meeting to identify opportunities for alignment and coordination. However, since this meeting is following a holiday and many of the subcommittees were not able to meet last month due to quorum and other technical issues, it is understood that co-chairs may not be prepared to present workplans at this time.
- *System Alignment Subcommittee* – Julie Houchins presented. The last Systems Alignment Subcommittee had to be cancelled due to an issue with the login information. The next meeting is scheduled for July 27th. Julie Houchins mentioned there have also been some issues with achieving quorum, so her and Dr. Jenna Weglarz-Ward will be reviewing the list. Julie Houchins said that they have not developed the workplan yet. Denise Tanata offered to help by developing a draft of the workplan that they can use to start the discussion for their meeting on July 27th.
- *Communications and Engagement* – Dr. Linda Young presented. Dr. Linda Young stated that she has not been able to get a hold of Maggie Salas Crespo, so the meetings for this subcommittee have been delayed. A meeting schedule has been established now and the next meeting is scheduled for July 19th at 9am. Denise Tanata mentioned that she will remove Maggie Salas Crespo as co-chair of this subcommittee and will open it up to volunteers who may be interested in serving at the July 13th meeting. If no one is identified, Denise Tanata will serve in this role to support Dr. Linda Young with this subcommittee. Denise Tanata mentioned that the contract with Purdue Marion and Associates for the Marketing and Outreach Campaign has been finalized, but we may not be ready to invite them to the July meeting. Denise Tanata will make sure they are invited to the August meeting. Denise Tanata also mentioned that she would like this subcommittee to provide input on revisions to the NECAC website, in addition to the Marketing and Outreach Campaign. Dr. Linda Young discussed the plan for establishing work groups of the subcommittee to address specific objectives. The plan was discussed, including provisions to ensure Open Meeting Law is adhered to.
- *Finance and Policy* – Denise Tanata presented. There was an issue achieving quorum at the last scheduled meeting, so there are no new updates. The next meeting is scheduled for July 14th at 1pm.
- *Data and Evaluation* – Marty Elquist presented. Due to posting issues, the last meeting had to be cancelled.
- Denise Tanata mentioned that she had not yet put together the reporting template for the subcommittees or partners. She will work on those this week so they can be sent out to partners for updates for the July 13th meeting. Those updates will not be posted, but will provide a template for partners to report out information during the meeting. The subcommittee template will also be developed prior to our next Leadership Subcommittee meeting.

7. Discuss Subcommittee and Partner Reporting Template

- Denise Tanata tabled this item since the draft has not yet been developed.

8. Leadership Subcommittee Workplan



Nevada Early Childhood Advisory Council

- Denise Tanata mentioned that the workplan has not been updated since the last meeting, but will be presented at our next meeting for discussion and updates.
- Denise Tanata asked Marty Elquist regarding the status of the Guinn Center contract. Marty Elquist reported that the project is still moving forward with the new Executive Director and a meeting is being plan to discuss the scope of work.

9. Discuss NECAC Meeting Agenda Items for July 13, 2022 Meeting

- Denise Tanata presented items that were discussed at the last NECAC meeting, as well as other items that have come up since that meeting and subcommittee members provided additional input. The Leadership Subcommittee approved the following items for the July 13, 2022 agenda, in addition to the regular standing agenda items:
 - Workforce Plan Discussion – Marty Elquist
 - Partner Reporting – Denise Tanata
 - Market Rate Survey Results – Marty Elquist and Karissa Loper
 - Term Limits for NECAC Members – Denise Tanata
 - NDE Standards for Early Childhood – Representative from NDE
 - COVID Updates for Early Childhood – Denise to identify someone from Health Division to provide update
- Dr. Linda Young inquired about a location or opportunity to share professional development and training opportunities, particularly national training opportunities. The subcommittee discussed the potential of adding some of that information to the NECAC website and members could share that information during public comment. Additionally, we could include those opportunities on the upcoming NECAC newsletter.

10. Public comment #2

- No public comment was provided.

11. Adjournment

- Denise Tanata adjourned the meeting at 9:58am.