

NEVADA EARLY CHILDHOOD ADVISORY COUNCIL (ECAC)

LEADERSHIP SUBCOMMITTEE

PUBLIC MEETING

TUESDAY, JANUARY 10, 2023

9:00 AM

“Nevada’s children will be safe, healthy, and thriving during the first eight years of life, and the system will support children and families in achieving their full potential.”

Meeting Location:

This meeting was held via Teams videoconference

SUMMARY MINUTES

1. Welcome, Call to Order, and Roll Call

Patrice Gardner and Denise Tanata, Leadership Subcommittee Co-Chairs

Present

- Denise Tanata, ECAC Chair
- Patrice Gardner, ECAC Vice Chair
- Julie Houchins, System Alignment & Policy/Finance Co-Chair
- Dr. Linda Young, Communication/Engagement Co-Chair
- Jennifer Butler, Communication/Engagement Co-Chair
- Marty Elquist, Data/Evaluation Co-Chair
- Ashley Dines, Parent Representative
- Kathy Yoder Bass, Provider Representative

Not Present

- Dr. Jenna Weglarz-Ward, System Alignment Co-Chair

Guests Present

- Lela Arney, The Children’s Cabinet
- Rachel Stepina, NDE OELD
- Elyse Monroy-Marsala, Belz and Case
- Vickie Ives, DHHS DPBH

2. Public Comment #1

- No public comment provided

3. Approval of Flexible Agenda

(For Possible Action) The Subcommittee will approve a flexible agenda. The Subcommittee may take agenda items out of order; combine two or more agenda items for consideration; remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Patrice Gardner and Denise Tanata, Subcommittee Co-Chairs

- Motion to approve a flexible agenda: Jennifer Butler
- Second motion to approve: Dr. Linda Young
- No discussion for the motion.
- All members were in favor of the motion.

4. Minutes from November 1, 2022

(Discussion, For Possible Action) The Council will discuss and approve the minutes.

Patrice Gardner and Denise Tanata, Subcommittee Co-Chairs

- Motion: Patrice Gardner, approve as presented
- Second: Kathy Yoder Bass seconded
- No discussion for the motion.
- All members were in favor of the motion.

5. Updates from Subcommittee Co-Chairs, Discuss Workplans, Meeting Dates, Posting Deadlines and Membership

(Discussion, For Possible Action)

- Denise asked for any corrections to the meeting and posting schedule for 2023 and asked Julie Houchins for the Systems Alignment committee. Julie stated she will work with Jenna get the meeting dates to Denise ASAP.
- Jennifer Butler identified a conflict with leadership and finance and policy on July 11th. Denise indicated that she will correct the conflict with finance & policy and leadership committee.
- Denise ask for any questions or concerns regarding the responsibilities for minutes, agendas and postings.
- Next week at the full ECAC meeting, we will have a presentation from The Children’s Cabinet’s IT department, Joseph Moore, on the use of Teams. It is important that everyone identify any issues they have with Teams after the presentation as changes to documents should happen in Teams so we are all working from the same documents. After the presentation, if anyone has issues Denise can connect individuals to Joseph to troubleshoot individual issues.
- Denise reported that we are in the process of hiring a Program Support position to assist with the ECAC agendas, minutes, positing, reminders, etc. It takes a great deal of time to do all the minutes and agendas for the council and this position is desperately needed.
 - Once this position is hired, we will do introductions and make sure all members know the new support positions.
 - We also have support through PDG-B5 grant, which is \$10M for 3 years for a total of \$30M.
 - Dr. Young asked if there is still opportunity for CBOs within the PDG-B5 grant? Denise will connect Dr. Young to Rachel or Patrice.
- For the first part of the year, each committee should focus on workplan updates: the objectives, key activities and metrics. We will be moving forward with OnStrategy, which requires us to have our goals, objectives, key activities and metrics identified. Denise will be working with the committees to make sure the workplans are complete and then work with OnStrategy to get the information uploaded in the system.
 - Systems Alignment – Julie stated that the committee hasn’t met since October. Jenna and Julie are working to secure dates for January and 2023. Julie will reach out to Patrice and Denise to get the plan ramped up. Denise offered to meet individually with Julie to set up a brief meeting to get the plan set up.
 - Communications & Engagement – Dr. Young & Jennifer Butler.
 - Last meeting was December 13th. Committee moving forward and working to narrow down the specifics of the workplan. They are working with other groups to share the vision of the ECAC. They are also working on updating the spreadsheet of national organizations. The committee will not be meeting in January, and will resume in February. Dr. Young is spreading the word through the groups she is connected with – National Association of School Administrators and Ministers Council.
 - Jennifer Butler stated that she will take look of the workplan and identify what needs to go into OnStrategy and will meet with Dr. Young prior to the February to get the document updated prior to the February meeting.

- Denise responded that the plan with OnStrategy is that support staff can enter the information in Onstrategy instead of having multiple members learn a new system and enter the information.
- Dr. Young asked if there is anything that with the change in leadership, is there anything that the Communications Committee needs to be aware? Denise responded that it is helpful that the committee is having conversations with other groups about the ECAC and perhaps the committee can develop a messaging/presentation “tool kit” for other committees to do the same. Jennifer Butler supported this decision and stated that it would help align messaging and build our “brand.”
- Dr. Young stated that the committee wants to integrate the messaging from Purdue Marion’s work.
- Denise stated that one request would be for the communications and subcommittee to develop a reporting mechanism to track the communications/presentations that other ECAC members are doing regarding the ECAC goals, objectives, activities, etc. Dr. Young stated that she likes this idea, and will look into creating a form to track.
- Finance & Policy – Julie Houchins and Denise Tanata
 - Denise reported that the next meeting is scheduled this Thursday.
 - Legislative session is less than a month away and has done a search for any Bill Draft Requests that touch the work of the ECAC. There is a BDR 788 from Assemblywoman Thomas that has the ECAC membership recommendations approved at our November meeting regarding the ECAC membership.
 - As for the workplan, the initial fiscal mapping will be completed this year and we will have gaps identified to provide high quality programs and services taking a universalism approach focusing on populations with the highest need. We will also be focusing on the infrastructure needed to support programming as well and the funding needs.
 - The committee will track policies presented and the outcome and will develop a solid policy agenda during the interim. We also want to identify EC system champions. We have a lot of changes in legislative and state agency leadership and need to identify who are our EC champions.
 - Dr. Young reported that she has a few legislators she has been talking to about early childhood and the ECAC and they are very much interested in being involved. Dr. Young stated that it might be good to invite them to our ECAC meetings. Dr. Young wanted to make sure she is clear about the “lane” and doesn’t want to overstep and asked for recommendations in how to engage or next steps.
 - Denise asked if Dr. Young is available to attend the Policy Subcommittee this Thursday at 1pm and we can discuss next steps.
 - Marty Elquist stated that she likes the approach of tracking bills and using the interim to develop a solid policy agenda to be more assertive of Early Childhood needs in Nevada.
 - Elysa is going to the Nevada Independent as a resource in the chat: <https://thenevadaindependent.com/articles/government>. She also indicated that #NVLEG is a great resource and our legislators use Twitter during session to share their thoughts about policy.
- Data – Marty Elquist
 - Marty reported that the last meeting was November 17, 2022 and the next meeting is scheduled January 19, 2023.
 - The data and evaluation subcommittee has been meeting regularly and has divided the work even deeper than the 2022 action steps. We have identified our work through 2023 and are in a good place to update the 2023 workplan. Marty stated that the support to committees for outcomes and data collection for other workplans will not be available immediately.

- Rachel Stepina stated that there are positions in PDG B-5 grant: Grant Manager (me), Data Coordinator, Data Support, EC Workforce TA/Specialist, EC Family Engagement Specialist, B-3rd Grade Continuum Specialist, ECAC Systems Specialist, ECAC Administrative Support. The ECAC support positions can also support this work.
- Denise asked if we want to continue the workplan from 2022 and add 2023 activities instead of starting a new plan and the committee agreed that this would be the best course.
- Dr. Young asked if there are other states with an ECAC that has communications workplan that she can review. Denise stated that there are other ECACs, but we would need to research what is available since all states operate their ECACs differently.

6. Discuss and Update Leadership Subcommittee Workplan

- Goal 1: Establish Governor's Office for Early Childhood:
 - We have a new Governor and we have not had communications with Governor Lombardo or his staff to establish this office. Denise will follow up to make sure the 2022 annual report has been received by Governor's Lombardo's office.
 - Denise stated that The Children's Cabinet is moving forward with The Guinn Center to make sense of all the systems work and projects that is happening concurrently in our state. The Guinn center will take reports from fiscal mapping, network mapping, systems asset and gap analysis, landscape analysis, multiple needs assessments, strategic plans, focus groups, and what other state structures, and develop recommendations for Nevada to create a highly-functioning, efficient early childhood system.
 - Early childhood leadership meeting is scheduled for February 10th to bring together public/private leaders across the early childhood system to recognize that we are all part of the system and to identify holistic needs of children and families and what are all our goals, objectives and how can be bring them all together to better coordinate and align.
 - Jennifer Butler requested that as we are identifying these individuals, can we make sure they are added to the communication list.
 - Key priorities for the 2023 leadership workplan plan:
 1. We need to create more flushed out plan to develop the Governor's Office. A lot of this work will be informed by Guinn, but we can begin to map this out and what it might look like based on input we have received. We have been discussing the Center for the Study of Social Policy to do a systems assessment. Additionally, the Visual Network Lab survey will be going out this month to help map out our system.
 2. Activities to improve meaningful, authentic parent participation. Will want to work with current Parent Leadership Coordinators (Ashley Dines and Jennifer XX) as well as new NDE Parent Leadership position. We need to use the Manifesto for Race Equity to guide these activities.
- Denise announced that Tiffany Olivas is now the Early Childhood Comprehensive System Manager II and will be working on these projects and attending these meetings in the future.
- Denise will make updates to the workplan document and the next meeting will focus on the workplan document.

7. Discuss Nevada ECAC Outreach, Communications & Engagement Strategies

- We need support positions in place to carry out these activities like Mail Chimp, newsletters, social media. Start thinking about contributions to the newsletter, updates to website, etc. We will make improvements to the website this year as well as increase our presence on social media about the purpose of the ECAC and the work we are doing.

8. Discuss NECAC Meeting Agenda for January 18, 2023 Meeting

Ms. Tanata discussed the following:

- Patti Oya requested a presentation from West Ed on Cost Modeling as they would like to get some information from the Council.
- Denise requested a presentation on PDG-B5. Patrice will double check with Rachel Stepina.
- Teams training from Joseph Moore, The Children's Cabinet, IT Dept.
- Dr. Young requested an update from Purdue Marion on the communication and marketing campaign.
- Marty requested a conversation on sustainability of all COVID-related funds and agency plans for programming.

9. Public comment #2

- No public comment was provided.

10. Adjournment

- Denise Tanata adjourned the meeting at 10:30 AM