



Nevada Early Childhood Advisory Council

NEVADA EARLY CHILDHOOD ADVISORY COUNCIL (ECAC) LEADERSHIP SUBCOMMITTEE PUBLIC MEETING DECEMBER 5, 2023 9:00 AM

“Nevada’s children will be safe, healthy, and thriving during the first eight years of life, and the system will support children and families in achieving their full potential.”

Meeting Location:

This meeting was held via zoom videoconference.

MINUTES SUMMARY

1. Welcome, Call to Order, and Roll Call

Tiffany Alston and Patrice Gardner, Subcommittee Co-Chairs

- Members in Attendance:
 - Ashley Dines, Parent Representative
 - Dr. Linda Young, Communications and Engagement Subcommittee Co-Chair
 - Jennifer Butler, Communications and Engagement Subcommittee Co-Chair
 - Julie Houchins, Systems Alignment/ Policy and Finance Subcommittee Co-Chair
 - Kathy Yoder-Bass, Provider Representative
 - Marty Elquist, Data and Evaluation Subcommittee Co-Chair
 - Patrice Gardner, ECAC Vice Chair
 - Tiffany Alston, ECAC Chair

- Members Not in Attendance:
 - Dr. Jenna Weglarz-Ward, Systems Alignment Subcommittee Co-Chair
 - Elysa Arroyo, Policy and Finance Subcommittee Co-Chair
 - Karissa Loper Machado, Data and Evaluation Subcommittee Co-Chair

- Public in Attendance:
 - Anna Villatoro, Early Childhood Comprehensive Systems (ECCS) Program Specialist at The Children's Cabinet
 - Denise Tanata, Early Childhood Comprehensive Systems (ECCS) Advisor, The Children's Cabinet
 - Jamie Mendez, Early Childhood Workforce Specialist, Nevada Department of Education, Office of Early Learning and Development
 - John Giammona Wilber, ECAC Administrative Assistant, Office of Early Learning & Development, Department of Education
 - Nayesdi Badillo, Early Childhood Family Engagement Specialist



Nevada Early Childhood Advisory Council

- Rosa Tamayo, Northern Nevada Early Childhood Comprehensive Systems (ECCS) Family Leadership Coordinator, The Children's Cabinet
- Sabrina Jones, ECAC Systems Specialist, Office of Early Learning & Development, Nevada Department of Education
- Sabrina Schnur, Government Affairs Associate, Belz & Case Government Affairs

2. Public Comment #1

- Julie Houchins commented that she had shared an early childhood system definition that was approved at the last ECAC Systems Alignment Subcommittee meeting. She requested that an agenda item be built into the January 17, 2024, General ECAC meeting to review the definition. She thanked Denise Tanata and the rest of her colleagues for their help working on the definition.

3. Approval of Flexible Agenda

(For Possible Action) The Subcommittee will approve a flexible agenda. The Subcommittee may take agenda items out of order; combine two or more agenda items for consideration; remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Tiffany Alston, Nevada ECAC Chair and Patrice Gardner, Nevada ECAC Vice Chair

- Ashley Dines motioned for the approval of a flexible agenda.
- Julie Houchins seconded the motion.
- All subcommittee members present voted to approve to the motion; none opposed.
- The motion passed unanimously.

4. Minutes from November 7, 2023

(Discussion, For Possible Action) The Subcommittee will discuss and approve the minutes. Tiffany Alston, Nevada ECAC Chair and Patrice Gardner, Nevada ECAC Vice Chair

- Tiffany Alston requested that John Giammona Wilber screenshare the minutes.
- The subcommittee reviewed the minutes via screenshare.
- Jennifer Butler motioned to approve the November 7 minutes as presented.
- Ashley Dines seconded the motion.
- All subcommittee members voted to approve the motion; none opposed.
- The motion passed unanimously.

5. Discussion – Definition of “Underrepresented and Underserved Populations”

(Information/Discussion/For Possible Action) Presentation and discussion on recommendations from the ECAC Data and Evaluation Subcommittee to revise the definition “Underrepresented and Underserved Populations” for the Nevada ECAC. Denise Tanata, Early Childhood Comprehensive Systems Consultant

- Tiffany Alston requested that John Giammona Wilber share the Vulnerable Populations definition and drew the subcommittee's attention to a highlighted blank area concerning the definition of vulnerable communities.
- Marty Elquist commented that she was having issue viewing the meeting materials.
- John Giammona Wilber shared the link to the document being discussed (<https://nvecac.com/wp-content/uploads/2023/12/Vulnerable-Pop-Definitions-Data-Eval-ada1204.pdf>) and explained that all the meeting materials should be accessible on the NVECAC.com website.
- Mary Elquist commented that she could now access the meeting materials.



Nevada Early Childhood Advisory Council

- Denise Tanata explained that the Data and Evaluation subcommittee was concerned that the child opportunity index which was referenced on the definition draft was out of date, as the most recent update was from 2015. So, they were looking at other options to use to define those vulnerable or underserved communities.
- Denise Tanata added that after the last Data and Evaluation subcommittee meeting, she had reached to April Cruda at the Nevada office of Minority Health and Equity who provided the following link as a potential resource:
<https://ejscreen.epa.gov/mapper/>
- Denise Tanata explained that this resource was from an environmental justice screen. While the screen wasn't utilized for defining vulnerable communities, it did include several relevant socioeconomic indicators and provide good demographic data pertaining to how identifying geographic communities with high proportions of racial and ethnic minorities.
- Denise Tanata added that if the environmental justice screen was used to inform the vulnerable communities definition, the question for the subcommittee would be determine a threshold for the minority indicator.
- Denise Tanata explained that the environmental justice screen linked to EPA data that analyzed other indicators like broadband gaps, lack of health insurance, housing burden, transportation access, and food deserts.
- Denise Tanata added that if the environmental justice screen was used to inform the definition, the subcommittee should be wary that while it was still more up to date than the child opportunity index, any resource would still be a few years out of date.
- Denise Tanata summarized by saying that she felt that the screen provided was a good resource that identified relevant indicators that could be used in the ECAC's definition. She asked the subcommittee if anybody had had the chance to review the link provided and if anybody had any thoughts or feedback.
- Dr. Linda Young asked if the resource provided any indicators regarding fallout from COVID-19, and if those indicators existed, were they applied to vulnerable communities of racial and ethnic minorities. She added that since other data had confirmed that racial and ethnic minority communities had been disproportionately affected by COVID-19, the ECAC may want to include the effects of the pandemic in their vulnerable communities definition.
- Denise Tanata answered that she was not aware of that data existing in the resource shared or elsewhere, but she agreed that it would be an appropriate indicator to include in the definition.
- Dr. Linda Young acknowledged that many current academic journals highlighted that the effects of the pandemic were still being accessed.
- Marty Elquist identified the next step for solidifying the definition as having the Data and Evaluation subcommittee officially adopt an indicator threshold for vulnerable communities. She added that once that had been done, herself and Karissa Loper Machado would be back to present the updated draft to the leadership subcommittee.
- Marty Elquist added that once the ECAC had a vulnerable population definition and key performance indicators by early childhood sector, the Data and Evaluation subcommittee could do the work of finding what data was available and conducting data gap analyses.
- Marty Elquist asked if the Leadership subcommittee had any additional information that could be presented to the Data and Evaluation subcommittee to help them finalize the underserved and underrepresented populations definition.
- Patrice Gardner commented that she had been reviewing the social justice map in the resource Denise Tanata had shared. She asked for clarification that the Data and Evaluation subcommittee was looking for additional indicators that could help inform such a map.
- Denise Tanata answered yes, but reiterated that the racial and ethnic minority population of a geographic area wouldn't be the sole factor in determining the definition but instead was one of several bullet points concerning different indicators that would be used for a cohesive and comprehensive definition (such as federal poverty level, instances of abuse and neglect, etc.)
- Tiffany Alston thanked Denise Tanata and Marty Elquist for their presentation. Acknowledging the COVID-19 indicator proposed by Dr. Young, she asked if the Leadership subcommittee had any additional suggestions for finalizing the definition.



Nevada Early Childhood Advisory Council

6. Presentation and Discussion of Annual Report Draft

(Information/Discussion/For Possible Action) An updated annual report draft will be shared to the subcommittee. Tiffany Alston, Nevada ECAC Chair, Patrice Gardner, Nevada ECAC Vice Chair, and Sabrina Jones, ECAC Systems Specialist

- Tiffany Alston asked Sabrina Jones to present any updates that had been made to the annual report draft since last meeting, and she asked if there had been any feedback from the governor's office regarding the late submission of the annual report.
- Sabrina Jones confirmed that the Governor's Office on Boards and Commissions had been informed the the 2023 ECAC annual report would be submitted by January 5, 2024. She screenshared the annual report draft.
- Sabrina Jones explained that the draft had been revised using feedback from the last Leadership subcommittee meeting. She confirmed that the policy recommendations and milestone sections had been edited to only include elements directly related to the strategic plan and its goals.
- Sabrina Jones confirmed that key accomplishments for the Data and Evaluation subcommittee had been added. She invited final key accomplishment suggestions to be given immediately.
- Sabrina Jones added that since the ECAC website included historical materials for general and subcommittee meetings, members could compare the two drafts of the annual report to find all updates.
- Marty Elquist commented that the updates in content and reformatting were greatly appreciated.
- Sabrina Jones asked if there was any additional feedback regarding the draft.
- Patrice Gardner agreed that the updates were good and thanked Sabrina Jones for her work.
- Tiffany Alston asked if, disregarding small formatting edits to come, the subcommittee had any additional edits for the draft.
- Tiffany Alston, hearing no additional edits, confirmed that she would be meeting with Sabrina Jones and Tiffany Alston to finalize the draft and send it to the governor.

7. Discuss and Update Leadership Subcommittee Workplan

*(Discussion, For Possible Action) The subcommittee will discuss updates, progress and needs related to the Leadership Subcommittee Workplan document, covering Goal 1 of the ECAC Strategic Plan.
Patrice Gardner and Tiffany Alston, Subcommittee Co-Chairs*

- John Giammona Wilber screenshared the subcommittee workplan.
- Patrice Gardner asked, given that the first objective of goal 1 was to establish the governors office of early childhood, and given that the bill to establish the office didn't pass, if the ECAC was going to pursue the establishment of the office again during the next legislative session.
- Denise Tanata encouraged the subcommittee to keep the goal of establishing the governor's office of early childhood. She acknowledged that there was ongoing conversation as to whether the entity in question would become an office, or a department, or a division, and she encouraged the ECAC to continue those conversations.
- Denise Tanata added that the Guinn Center's report was set to come out in early 2024. She offered to review the 100+ page document and report on some of their preliminary recommendations.
- Marty Elquist commented that she felt the goal should remain, but that further coordination was required, and that the Guinn Center report should be used to determine how to structure objective 1.1 going forward.
- Marty Elquist added that the Guinn Center report was set to be released in Q2 of 2024. She reiterated a preference for the subcommittee to wait to review that comprehensive report.
- Patrice Gardner suggested updating the workplan to reflect the status of waiting on the Guinn Center report.
- Tiffany Alston asked if there was an estimated timeline for when the Guinn center report would be ready.
- Marty Elquist answered that it was her understanding that the Guinn center should have high-level policy recommendations ready by June 24. She added that she thought the full report would be done by the end of summer 2024.



Nevada Early Childhood Advisory Council

- Denise Tanata clarified that the Guinn Center should have high level recommendations ready to go by the end of the first quarter of 2024.
- Marty Elquist drew the subcommittee's attention to the section of the workplan objective 1.1 titled, "intersections with other subcommittees and initiatives." She requested that "developing SOW" be removed from the workplan as it had been developed for a while. She suggested replacing it with a not, "early childhood systems analysis will inform, and provide recommendations for, structure."
- Tiffany Alston requested that Patrice Gardner's comment be moved to Marty Elquist's requested area in the workplan.
- Tiffany Alston drew the subcommittee's attention to objective 1.2 of the workplan: "restructure the Nevada ECAC to establish program and community level advisory support to the governor's office."
- Tiffany Alston noted the present problem of vacant seats in the ECAC. She added that with the additional seats allotted by AB114, new vacant seats have been formally established as well.
- Patrice Gardner added that an influx of members stepping down from their positions has added to the pressing problem of vacancies in the ECAC.
- Patrice Gardner added that herself and Tiffany Alston had been considering the ECAC's bylaws and trying to address some vacancy burdens by potentially amending the bylaws to allow non-ECAC members to chair subcommittees.
- Patrice Gardner asked that, in addition to recruiting efforts being made by John Giammona Wilber and Sabrina Jones, the leadership subcommittee work on some targeted recruiting to fill those vacant seats.
- Denise Tanata clarified that while there was still some confusion about the language that would be codified in the NRS regarding ECAC makeup, the statute would be adjusted to reflect the intent of the changes made.
- Patrice Gardner agreed that the codification clarification would be important, as right now it was unclear if the seat intended for representation from licensing would allow somebody from the proper department to sit on the ECAC.
- Denise Tanata confirmed that the Legislative Council Bureau had not gotten around to updating the NRS yet.
- Tiffany Alston reiterated her request for suggestions for specific people who could fill ECAC vacancies. She added that Juile Houchins and Dr. Jenna-Weglarz-Ward stepping down from their chair roles would also be opening up some vacancies in subcommittees.
- Marty Elquist asked for clarification on which ECAC seats were vacant.
- Tiffany Alston requested that John Giammona Wilber share the ECAC seat list from Boards & Commissions.
- John Giammona Wilber noted that the seat list was marked as confidential, and asked for confirmation that it would be okay to screenshare.
- Tiffany Alston confirmed her request to share the seat list with the subcommittee.
- John Giammona Wilber began reading through the seat list. He noted that Seat A was vacant but that Edith Farmer from licensing had applied. He explained that this is where some confusion arose as to whether she would be eligible with the new language.
- John Giammona Wilber continued, noting that Seat D, previously filled by Alberto Quintero, would be becoming vacant with his departure from the NDE.
- Marty Elquist noted that Seat C, set for a representative of the Program for Childcare and Development, was considered vacant, although it should be filled by Karissa Loper Machado.
- John Giammona Wilber explained that Adina Fitzgerald from Boards & Commissions had clarified that while she was aware of Karissa Loper Machado being moved from Seat R to Seat C (and that she would be allowed to count for quorum in seat C), that the official move had not been made yet.
- Denise Tanata confirmed that she would be reaching out to the bill sponsor (Assemblywoman Thomas) of AB114 to clarify intent of language for new ECAC seats.
- John Giammona Wilber highlighted that Seat M, currently filled by Julie Houchins, would be coming available when her term ends in April 2024.
- Julie Houchins asked if she was allowed to do any recruiting for her own seat.



Nevada Early Childhood Advisory Council

- Marty Elquist suggested that Jennifer Butler, currently in Seat R, would be qualified to fill a vacancy in Seat M. She also suggested either Vicky Ives or Tami Conn for Seat B. She asked for clarification about the status of Seat G.
- John Giammona Wilber clarified that Seat G was held by Dr. Jenna Weglarz-Ward, whose term had ended on 10/31/2023. She had reapplied and would be able count towards quorum for Seat G even before her reapplication was processed.
- John Giammona Wilber clarified that Dr. Jenna Weglarz-Ward would be stepping down from her position as Systems Alignment subcommittee co-chair.
- Tiffany Alston asked if Adina Fitzgerald had indicated when pending applications would be addressed.
- John Giammona Wilber answered that Adina Fitzgerald had given December 8 as her estimated meeting day with the Governor. He expressed some hesitation with relying on that estimate, as the schedule seemed to be subject to frequent sudden change.
- Patrice Gardner suggested that Tiffany Alston could potentially be moved to fill Julie Houchins' vacant seat, an another representative from Head Start could be recruited for Seat J.
- John Giammona Wilber noted that if Jennifer Butler were to move from Seat R to Seat M, the quorum requirement would be reduced by one member.
- Marty Elquist asked if anybody was aware of a real champion of B- Grade 3 from the Clark County School District who could potentially fill Seat I.
- Tiffany Alston added that Rachel Stepina had money in the Preschool Development Grant that could potentially pay for substitutes while school representatives attended ECAC/ subcommittee meetings.
- Marty Elquist expressed enthusiasm for PDG funds covering substitutes. She also suggested that Lisa Calder from the Elko County School District could potentially fill Seat I. She added that Seat I could be a potential opportunity for rural representation.
- Patrice Gardner added that she'd do some recruiting within the Clark County School District.
- Marty Elquist suggested that Anna Severens or Kelly Carr could be a potential replacement to Alberto Quintero.
- Patrice Gardner commented that Patti Oya had suggested going cross-office to fill the NDE seat. She identified Joan Jackson from read by gradec3 as a potential candidate.
- Kathy Yoder Bass asked if Seat I could potentially be filled by a charter school representative.
- Denise Tanata clarified that, per the statute, a charter school representative would be acceptable.
- Marty Elquist voiced her confusion, as the statute explicitly included and then explicitly excluded charter schools.
- Denise Tanata confirmed that while worded confusingly, the statute would include a representative of a charter school as eligible. (The statute excluded only charter schools that had been taken over by the state.)
- Sabrina Jones commented, regarding Seat I, that Rachel Stepina would be contacting the P3 leadership academy.
- Tiffany Alston asked the subcommittee if there were any more comments, questions, or concerns related to the current agenda item.

8. Discuss Strategic Planning Updates

(Information/Discussion) Council will discuss updates to the ECAC strategic plan.

Tiffany Alston, Nevada ECAC Chair and Patrice Gardner, Nevada ECAC Vice Chair

- Tiffany Alston commented that she had not yet had the opportunity to experience the strategic planning process. She asked if the subcommittee would prefer to approach this process as they had in the past, or if there was any need for a brand-new approach.
- Tiffany Alston asked what overarching funding opportunities for strategic planning existed. She added that to her knowledge, the Preschool Development Grant did include some funding for strategic planning.
- Tiffany Alston requested that the subcommittee have a draft of the strategic plan by the end of the first quarter of 2024.



Nevada Early Childhood Advisory Council

- Patrice Gardner asked if there were other funding opportunities available or if the subcommittee just expected to use PDG funds for strategic planning. She asked for confirmation that the last funding cycle had been completed using HRSA dollars.
- Denise Tanata answered that the last round of strategic planning had not used HRSA but had instead used quality dollars.
- Marty Elquist confirmed that the last round of strategic planning had used CCDF quality dollars. She added that OnStrategy was still being used to keep track of the plan.
- Marty Elquist asked Tiffany Alston if the ECAC was planning to use outside facilitation for strategic planning again.
- Tiffany Alston answered yes and added that an RFP should be put together for that facilitation.
- Tiffany Alston asked if the subcommittee was set on using outside facilitation again.
- Marty Elquist answered that she believed the subcommittee should once again use outside facilitation. She added that it would be extremely difficult for an ECAC member to both lead and participate in the process of strategic planning.
- Marty Elquist suggested starting with a proposal to use a facilitator like last round, and then updating from that point.
- Denise Tanata offered to share the RFP that had been put out last round as an example.
- Jennifer Butler voiced her agreement for Marty Elquist's proposed approach.
- Patrice Gardner agreed with the decision to use outside facilitation.
- Patrice Gardner asked if the proposed RFP would be subject to all of the same requirements as regular RFPs from the Nevada Department of Education.
- Denise Tanata answered that last round the funding had come through The Children's Cabinet, which had led efforts with the RFP. She added that she was not familiar with state RFP requirements, but she would be happy to share all documentation of the process from the last round of strategic planning.
- Denise Tanata asked for clarification that the Nevada Department of Education would be the entity funding the process.
- Patrice Gardner answered yes. She offered to help Tiffany Alston through the state RFP process.
- Tiffany Alston confirmed that she anticipated the timeline for the strategic planning process to happen at the start of Q2 of 2024. She asked if outside facilitators had been flown into southern Nevada for the last round of strategic planning.
- Patrice Gardner answered yes, they had flown outside facilitators into Nevada.
- Marty Elquist added that there had been a remote option during the last round of strategic planning and some people had attended virtually.
- Denise Tanata added that the location was an important piece, as last round's facilitators had needed to bring in assistance from some of their partners to manage facilitation virtually and in-person. She recommended that the location be included in the RFP so that facilitators would know to budget for it.
- Tiffany Alston commented that Patrice Gardner had mentioned a strategic planning committee from last round. She asked if this meant that the leadership subcommittee had not overseen the last strategic planning process.
- Patrice Gardner clarified that when she had referred to a committee, she had meant the RFP review committee. She asked if there had been another committee planning the whole process.
- Denise Tanata clarified that during the last round, there had been a mini subcommittee comprised of ECAC members which had worked through the initial planning phases with vendors. She added that a lot of the day-to-day logistics with vendors had been done directly by her when she had been the ECAC chair.
- Denise Tanata added that during the last round of strategic planning, there had been regular updates during general ECAC and leadership subcommittee meetings.
- Tiffany Alston confirmed that the current agenda item would remain on the agenda for the January leadership subcommittee meeting. She voiced hope to have strategic planning prep completed in Q1 of 2024 and strategic planning itself to happen in Q2 of 2024.

9. Discussion and Creation of 2024 ECAC and ECAC Subcommittee Meeting Schedule *(Information/Discussion/ Possible Action) Council will discuss calendaring for 2024.*



Nevada Early Childhood Advisory Council

Tiffany Alston, Nevada ECAC Chair and Patrice Gardner, Nevada ECAC Vice Chair

- Tiffany Alston suggested that the subcommittee members give thought to their schedules in 2024 and be prepared to decide on a meeting schedule at the January 2024 leadership subcommittee meeting.
- John Giammona Wilber commented that a January leadership subcommittee meeting had not yet been officially scheduled. He suggested January 9, so as not to have to address potential quorum issues on January 2.
- Patrice Gardner commented that a Communications & Engagement subcommittee meeting had already been scheduled for the morning of January 9.
- Dr. Linda Young commented that the amount and frequency of meetings could be causing burnout and suggested not scheduling more than one meeting per day.
- Jennifer Butler suggesting scheduling the next subcommittee meeting for the morning of Monday, January 8.
- Marty Elquist voiced agreement with Jennifer Butler's suggestion.
- Dr. Linda Young requested that the meeting be scheduled for 9 AM.
- Patrice Gardner confirmed that the next leadership subcommittee meeting would be scheduled for Monday, January 8, at 9 AM.
- Denise Tanata commented that, "For planning [the] full ECAC meeting schedule, please keep in mind that you need to check on meeting space as well and reserve the in-person meeting locations. Would recommend getting the dates on the calendar as soon as you are able."
- Jennifer Butler commented that if ever the regular in-person meeting space were unavailable, the Las Vegas Urban League should be able to host.

10. Discuss Agenda Items for Next Leadership Subcommittee Meeting

(Information/Discussion) Council will discuss recommendations for agenda items for the upcoming meeting.

Tiffany Alston, Nevada ECAC Chair and Patrice Gardner, Nevada Early Childhood Advisory Council Vice Chair

- Patrice Gardner asked if there were any suggestions for agenda items for the next leadership subcommittee meeting.
- Jennifer Butler suggested an item for clarifying subcommittee leadership, as there were some vacancies opening.
- Dr. Linda Young suggested discussing ECAC commitments and benefits to identify recruitment messaging.
- Patrice Gardner requested adding a review of the ECAC bylaws to the next meeting agenda.
- Jennifer Butler asked if there was a requirement for members to go through open meeting law training.
- Denise Tanata added that while there was not requirement, she strongly recommended ECAC members being trained on open meeting law. She suggested that the training be part of new member orientation. She added that while there was no longer a recording of open meeting law training, there was definitely a relevant PowerPoint presentation.
- Jennifer Butler recommended that a training refresher be given when new vacancies were filled.
- Patrice Gardner confirmed that she and Patti Oya would reach out to the state agency which handles open meeting law.
- Marty Elquist suggested putting open meeting law training on the agenda broadly to discuss at the next meeting.
- John Giammona Wilber confirmed that he had sent out an outlook invitation for the January meeting. He summarized the agenda items suggested: sharing the benefits of ECAC membership and targeted recruitment, a discussion about subcommittee leadership, strategic planning, review of ECAC bylaws, a discussion about membership orientation including open meeting law training, and the vulnerable populations definition.

11. Public Comment #2

Public comment will be taken during this agenda item on any matter within the Council's jurisdiction, control, or advisory power. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. The Council Chair will impose a time limit of three minutes.



Nevada Early Childhood Advisory Council

- Tiffany Alston wished the subcommittee time to refresh and spend time with loved ones during the upcoming holiday season. She thanked everyone present for their time and dedication to the ECAC and its mission. She thanked Julie Houchins specifically for all of her hard work during her time as an ECAC member and chair of two subcommittees. She voiced looking forward to 2024 and wished everybody a happy new year.

12. Adjournment

- Tiffany Alston adjourned the meeting at 10:39 AM.

Selected Action Items

- Data and Evaluation subcommittee will finalize a vulnerable communities definition to be presented to the leadership subcommittee.
- Objective 1.1 of the Leadership subcommittee workplan will be updated to reflect the ECAC's waiting on the Guinn Center report to inform "early childhood systems analysis.
- Denise Tanata will be reaching out to the bill sponsor of AB114 to clarify intent of language for new ECAC seats.
- ECAC Leadership will clarify and begin RFP process for next round of strategic planning.

One Sentence Summary

- The leadership subcommittee discussed the status of the ECAC's Underrepresented and Underserved Populations definition, reviewed the latest draft of the 2023 ECAC annual report and subcommittee workplan, and touched on upcoming strategic planning and 2024 scheduling processes.