



Nevada Early Childhood Advisory Council

NEVADA EARLY CHILDHOOD ADVISORY COUNCIL (ECAC)

DATA & EVALUATION SUBCOMMITTEE

PUBLIC MEETING

NOVEMBER 16, 2023

1:00 PM

“Nevada’s children will be safe, healthy, and thriving during the first eight years of life, and the system will support children and families in achieving their full potential.”

Meeting Location:

This meeting was held via Zoom videoconference.

MINUTES SUMMARY

1. Welcome, Call to Order, and Roll Call

Marty Elquist and Karissa Loper Machado, Subcommittee Co-Chairs

- Marty Elquist called the meeting to order at 1:04 PM.
- Members in Attendance:
 - Amanda Haboush Deloye, Executive Director, Nevada Institute for Children’s Research & Policy
 - Anna Marie Binder, Parent Representative
 - Ashley Dines, Parent Leadership Coordinator (South), The Children’s Cabinet
 - Justin White, Founding Partner, Data Insight Partners
 - Karissa Loper Machado, Manager, Nevada Division of Welfare and Supportive Services, Child Care and Development Fund
 - Marty Elquist, Department Director, The Children’s Cabinet
- Members Not in Attendance:
 - Elvira Weintraub, Provider Representative
 - Jon-Thomas Champlin, Former Contractor Nevada Department of Education, Office of Early Learning and Development
 - Latisha Brown, Child Care Licensing Manager, Nevada Division of Public and Behavioral Health
 - Matthew Hoffman, Education Programs Professional, Nevada Department of Education, Office of Early Learning and Development
- Public in Attendance:
 - Anna Villatoro, Early Childhood Comprehensive Systems Program Specialist, The Children's Cabinet
 - Elyse Monroy, Government Affairs Manager, Belz & Case Government Affairs
 - Jamie Mendez, Early Childhood Workforce Specialist, Nevada Department of Education, Office of Early Learning and Development
 - Jeffrey Duncan, Agency Manager, Nevada Department of Health & Human Services, Aging and Disability Services
 - John Giammona Wilber, ECAC Administrative Assistant, Nevada Department of Education, Office of Early Learning and Development
 - Karen Chessell, Family & Consumer Sciences Consultant, Nevada Department of Education



Nevada Early Childhood Advisory Council

- Nayesdi Badillo, Family Engagement Specialist, Office of Early Learning & Development, Nevada Department of Education
- Rachel Stepina, Preschool Development Grant Manager Birth - 5, Office of Early Learning & Development, Nevada Department of Education
- Rosa Tamayo, Parent Leadership Coordinator (North), The Children's Cabinet
- Sabrina Schnur, Government Affairs Associate Government Affairs Associate, Belz & Case Government Affairs
- Tiffany Olivas, Early Childhood Comprehensive Systems Manager 2, The Children's Cabinet

2. Public Comment #1

- No public comment was given.

3. Review and Approve Minutes from September 21, 2023

(Discussion, For Possible Action)

Marty Elquist and Karissa Loper Machado, Co-Chairs

- Marty Elquist asked the subcommittee if there were any changes or discussion regarding the minutes.
- Justin White motioned to approve the minutes s presented.
- Anna Marie Binder seconded the motion.
- All members present voted to approve the motion; none opposed.
- The motion passed.

4. Identify Gaps Between the Data Dictionary and Research Questions and Data Points Draft

The Committee will compare what has been collected in the "Data Dictionary" to the data points that the Committee would still like to collect. The Committee will also discuss if the data can further be disaggregated by the Vulnerable Populations definition.

(Discussion, For Possible Action)

Justin White, Founding Partner, Data Insight Partners

- Marty Elquist explained that the great work of the last few meetings had brought the subcommittee to the point of identifying gaps in the data dictionary.
- Marty Elquist noticed that there was no agenda item for taking items out of order, but suggested that doing so would be most beneficial for the work of the day.
- Karissa Loper Machado noted that co-chairs had the authority to call items out of order as listed on the public notice.
- Marty Elquist notified those present that items would be taken out of order.

5. Solidify Vulnerable Population Definition for Housing Stability

The Committee will consider and decide upon a Vulnerable Population Definition for Housing Stability.

(Discussion, For Possible Action)

Amanda Haboush Deloye, Executive Director, Nevada Institute for Children's Research & Policy

- Marty Elquist explained that Amanda Haboush Deloye's team had been researching different definitions at NICRP. She invited Amanda Haboush Deloye to discuss her findings.
- Amanda Haboush Deloye explained that a housing insecurity question was asked on a kindergarten health survey but that she had been doing research on figuring out a better way to describe and communicate the issue.



Nevada Early Childhood Advisory Council

- Amanda Haboush Deloye explained that she had gone through several prominent publications and research articles to get clarification on how housing instability is generally defined.
- Amanda Haboush Deloye clarified that she did consider most definitions very useful, and that the most common definition had been the previous one used which the subcommittee had decided to replace.
- Marty Elquist asked Karissa Loper Machado if she had the previous definition available.
- Karissa Loper Machado answered that she believed the previous definition had come from the national institute of health.
- Marty Elquist located the definition as described in the previous meeting's minutes summary (on the bottom of page five.) She read that, "The National Institutes of Health's measure of housing instability included homelessness, multiple moves, doubling up with family and friends, and not paying rent as reported in their two-year survey."
- Amanda Haboush Deloye commented that the National Institutes of Health definition would probably be the most comprehensive definition to go with. She noted that the committee should understand that however the definition was solidified the reality of trying to use and analyze data from different sources which use different housing instability definitions would be a data limitation.
- Marty Elquist thanked Amanda Haboush Deloye and commented that she had found the narrative review of literature from the National Institutes of Health which defined housing instability as,
- "Housing instability is variably defined but generally encompasses difficulty paying rent, living in overcrowded conditions, moving frequently, spending the majority of household income on housing cost, or experiencing poor housing quality or unstable neighborhood environments."
- Marty Elquist explained that this definition included a footnote which linked to a US Department of Health and Human Services housing instability page which referred to a different literature summary which used the same definition but didn't include "experiencing poor housing quality or unstable neighborhood environments." She shared a link to the information: <https://health.gov/healthypeople/priority-areas/social-determinants-health/literature-summaries/housing-instability>
- Marty Elquist added that "multiple moves" was defined as moved three or more times in one year.
- Marty Elquist added that the federal DHHS site also defined "overcrowding." Overcrowding was defined as, "two or more people living in the same bedroom or multiple families living in one residence."
- Marty Elquist added that cost burden was defined as spending more than 30% of income on housing. A severe cost burden was defined as spending more than 50% of income on housing.
- Anna Marie Binder commented that she thought that language referring to homelessness or bouts of homelessness should remain in the definition. She noted that because of the stigma around homelessness, people being who are suffering from it may not realize that their situation is applicable to being unstable in housing without such being made explicit.
- Marty Elquist asked Anna Marie Binder if she recommended use of the language "homelessness or experiencing housing instability." She added that the McKinney Vinto definition could be used as it was discussed last meeting.
- Amanda Haboush Deloye commented that the subcommittee was determining two separate things. She clarified that the housing instability definition would be used to determine priority populations. She added that regardless of the definition the subcommittee adopts, it would still be subject to whatever definition was used by the organizations collecting the demographic data.
- Anna Marie Binder suggested that as the work goes on, effort should be made to align definitions between data sources.
- Marty Elquist asked if the action of the ECAC defining housing instability functioned as a recommendation to data collectors to use the definition. She suggested that the action of adopting a definition was inherently recommending that the definition be used throughout the early childhood system.
- Anna Marie Binder agreed and suggested that adopting a definition now could potentially shape the data that is collected in the state through the upcoming years.
- Marty Elquist added that the housing instability definition was just one factor in the overall vulnerable populations definition. She requested a final review of the housing instability definition so that the subcommittee could approve the vulnerable populations definition as a whole.



Nevada Early Childhood Advisory Council

- Karissa Loper Machado asked for clarification on what was being decided
- Marty Elquist answered that the subcommittee was looking at the housing insecurity definition and deciding whether to adopt it as part of the vulnerable populations definition as a whole.
- Karissa Loper Machado asked for clarification as to if the definition being adopted was the National Institutes of Health definition. She requested that somebody draft an official motion of what the subcommittee was deciding to adopt.
- Marty Elquist commented that the subcommittee should only adopt the parts of the housing instability definition that had not been clarified yet as to prevent doubling up on other portions of the vulnerable populations definition.
- Justin White asked if there was an existing draft of the vulnerable populations definition.
- John Giammona Wilber screenshared the working draft of the definition. He commented that the document would be linked with the other meeting materials.
- Rachel Stepina requested that the vulnerable populations drafts be titled with the dates of their last edits.
- Justin White asked for clarification as to if the subcommittee was proposing adding a bullet to the “vulnerable and underserved children” portion of the draft definition.
- Marty Elquist answered yes to Justin White’s question. She added that she had remembered a homelessness piece being included in the vulnerable populations draft but couldn’t find it.
- Anna Marie Binder commented that the first bullet point in the definition (“Are at 200% of the Federal Poverty Level”) provided clarification which included homelessness, “this includes children who may be lacking basic needs, experiencing homelessness, or housing insecurity.”
- Justin White asked if the new additions would be added as additional clarifying sub-bullets to the first bullet point.
- Marty Elquist answered yes and added that the purpose of adding these clarifications would be to operationalize for research and data purposes.
- Rachel Stepina asked if the definition would be an additional sub-bullet or if it would exist as an additional footnote at the bottom of the page.
- Amanda Haboush Deloye commented that she thought the housing insecurity definition made the most sense as a footnote.
- Karissa Loper Machado agreed with Amanda Haboush Deloye and suggested adopting the National Institutes of Health definition, changing the language of “insecurity” to “instability,” and adding a footnote.
- Rachel Stepina commented that adopting the National Institutes of Health definition could work in tandem with the already adopted McKinney Vinto definition of homelessness to bring the two pieces together without having to add additional bullet points to the definition.
- Amanda Haboush Deloye agreed and added that the decision would need to be made to either keep or update the actual word “homelessness,” which can include housing instability. She added that housing instability was a broader term.
- Marty Elquist asked if the preferred language at the present time was “houselessness.”
- Anna Marie Binder suggested using the same language as Battle Born Progress, which she described as having a respectful flow.
- Amanda Haboush Deloye commented that this was an issue she was exploring in other work, but reminded the subcommittee that the preference is for person-first language.
- Amanda Haboush Deloye suggested the definition include a footnote to federal definition as the ECAC would not be collecting data on their own, so it would make sense to adopt a definition which reflects that which is guiding the collection of current data.
- Anna Marie Binder added that advocates had begun to use the terminology of “unhoused” and “houseless” to describe people without physical addresses. She clarified that government agencies and research institutions have continued to use the word homeless. She voiced a preference for “unhoused” and “houseless” which she argued were more respectful language.
- Anna Marie Binder added that the definitions would have to be broad and dynamic so that the ECAC could use data collected from multiple outside entities.



Nevada Early Childhood Advisory Council

- Amanda Haboush Deloye reminded the subcommittee that language always continues to evolve. She suggested using “experiencing homelessness/ unhoused” to encompass what had been historically used while acknowledging changing language.
- Amanda Haboush Deloye suggested the phrasing: “Housing instability encompasses a number of challenges, such as having trouble paying rent, overcrowding, moving frequently, or spending the bulk of household income on housing.”
- Rachel Stepina commented that while the list presented was workable, the term “challenges” seemed a bit too broad and precarious. She added that she liked the use of the language “variably defined” as had been presented earlier.
- Amanda Haboush Deloye proposed using the US DHHS’s Healthy People definition as it remained the most direct. She reiterated that this definition was, “Housing instability is variably defined but generally encompasses difficulty paying rent, living in overcrowded conditions, moving frequently, spending the majority of household income on housing costs, or experiencing poor housing quality or unstable neighborhood environments.”
- Marty Elquist agreed with the proposal and reiterated that the idea would not be to interrogate the exact definition outside data collectors would be using but was rather aimed at, “being more concrete on how people measure housing and stability.”
- Rachel Stepina commented that she agreed with the proposed citation reference.
- Marty Elquist summarized that the McKinney Vinto definition would be kept for homelessness, “housing insecurity” would be changed to “housing instability”, and that the US DHHS Healthy People 2030 housing instability definition would be used and linked as a footnote.
- Karissa Loper Machado motioned for the data definition to include the housing instability definition from the Healthy People 2030 measure and the two other changes Marty Elquist summarized.
- Anna Marie Binder seconded the motion.
- Rachel Stepina asked for clarification of the correct Healthy People 2030 link that should be included in the motion.
- Marty Elquist confirmed that the information discussed was included in the correct link:
<https://health.gov/healthypeople/priority-areas/social-determinants-health/literature-summaries/housing-instability>
- Marty Elquist asked for a vote on the motion presented.
- All members present voted in favor of the motion; none opposed; the motion passed.
- Marty Elquist drew the subcommittee’s attention to a highlighted omission in the overall definition draft as presented, “Prioritization among these geographic areas will be given to communities that have an X percentage of racial/ethnic minorities, particularly Black, Hispanic and Native American populations that are disproportionately impacted by structural, institutional and systemic racism.”
- Marty Elquist asked the subcommittee what a recommended measure would be. She suggested potentially using 10% overrepresentation as the threshold for these geographic areas.
- Anna Marie Binder explained that she had had many conversations in a variety of contexts about the issue of narrowing language, but that she still felt very inexperienced and uncomfortable making the decision on the threshold to use. She invited other members and guests to voice their thoughts.
- Marty Elquist commented that Denise Tanata had mentioned talking to the governor’s office for new Americans for guidance.
- Amanda Haboush Deloye commented that criteria for defining vulnerable communities often includes looking at systems like child welfare, juvenile justice, and criminal justice, as well as a percentage of people receiving social services like unemployment.
- Amanda Haboush Deloye added that the definition of vulnerable communities should focus on communities being disproportionately impacted at a systems level.
- Anna Marie Binder commented that she took issue with the word communities. She suggested that in her experience in Clark County, geographic areas and schools were not especially racially segregated and that the population was integrated.
- Anna Marie Binder suggested going to an outside state expert to clarify the most appropriate way to define vulnerable communities and to confirm the most appropriate language.



Nevada Early Childhood Advisory Council

- Marty Elquist expressed that she felt comfortable adopting the vulnerable populations definition at the current meeting with the understanding that specific criteria for vulnerable communities would be clarified moving forward. She clarified that the office that Denise Tanata would be reaching out to was the Nevada Office of Minority and Health Equity. She added that the office had recently put out a solid health equity action plan.
- Amanda Haboush Deloye commented that her team had helped put together the health equity action plan. She added that in order to most effectively solidify the vulnerable communities definition, the subcommittee would need to decide how the definition would be used. As an example, she explained how the Social Vulnerability Index was built so that communities scoring high on the index would be able to identify what social services needed concentration.
- Amanda Haboush Deloye added that it could be difficult to build indexes that specifically focused on children. She explained that the SVI included some indicators for families, but that it didn't have a separate set which could be specifically used for children.
- Marty Elquist thanked Amanda Haboush Deloye and added that the issue raised is why the definition for vulnerable and underserved children specifically used the language including, "all families with children who..." She reiterated that many of the measures used were at the family level.
- Marty Elquist requested clarification that the SVI was measured by the CDC.
- Amanda Haboush Deloye answered yes, the index was created by the CDC, but she added that it had been adapted to and made specific for Nevada. She explained that the SVI included 15 to 20 variables which could indicate increased vulnerability such as difficulty accessing transportation and technology. She added that the variables were then put into a model to identify which areas are more at-risk.
- Amanda Haboush Deloye offered to pull the indicators used in the SVI and share them with the subcommittee.
- Marty Elquist expressed enthusiasm for the offer. She explained that Denise Tanata had previously presented the Child Opportunity Index for use, but she noted that the data in the COI was not kept up to date and essentially functioned at a three-year lag. She suggested that the SVI could prove to be a more useful index.
- Karissa Loper Machado commented that from a state organization perspective, using such an index could be very valuable as it could help target the areas most in need of specific services.
- Marty Elquist asked for clarification that adoption of the SVI could account for the blank criteria in the vulnerable communities definition. She asked for further clarification that the Nevada Office of Minority Health and Equity had approved the index.
- Amanda Haboush Deloye answered yes, that the SVI had been approved by the office, and that they had contributed to the project. She reiterated that the original use case for this tool had been to identify the most vulnerable areas during the COVID vaccine rollout.
- Rachel Stepina asked if since the draft definition at hand included so many factors, if it could be contrasted against county-by-county scores in Nevada by age 0-5 population counts.
- Amanda Haboush Deloye answered that the points could be overlaid on a map which would help compare geographic areas.
- Marty Elquist asked for clarification on whether the CDC data separated by census track or zip code to deem what was a vulnerable or underserved community.
- Amanda Haboush Deloye answered yes. She clarified that it used both zip code and census track data but was broken down by zip code.
- Marty Elquist asked how often the CDC's measure was updated.
- Amanda Haboush Deloye confirmed that she had sent an email to clarify how often the measures were updated.
- Marty Elquist suggested keeping the current agenda item on the agenda for next meeting to discuss with the CDC index and some questions about it answered.

6. Update on Children's Health Data Point

The Committee will hear research on Group Prenatal Care and Birthing Centers and Child Well Visits and update the research



Nevada Early Childhood Advisory Council

questions data points as they deem appropriate.

(Discussion, For Possible Action)

Karissa Loper Machado, Co-Chair

- Karissa Loper Machado confirmed that her research had indicated that group prenatal care and birthing centers should be kept separate. She added that free standing birth centers were standalone facilities that provided prenatal and labor delivery care. These centers were often midwife led and recommended for low-risk births.
- Karissa Loper Machado explained that group prenatal care is, “a model of maternity care,” which can be used in a birthing center or hospital setting. She clarified that group prenatal care is an alternative to traditional individualized care.
- Karissa Loper Machado reiterated that group prenatal care and birthing centers were separate concepts which should be measured in separate data points.
- Karissa Loper Machado commented that, in looking at the Title 5 maternal child health block grant and what measures they consider, that child well visits wasn’t a comprehensively measured indicators nationally. She added that a proxy measure for child well visits, which assume that children are visiting a pediatrician or family doctor, is childhood vaccination status. She confirmed that vaccination status was tracked by the MCH block grant.
- Marty Elquist confirmed that based on Karissa Loper Machado’s previous recommendation, children’s vaccination status had been added to the research questions/ data points document. She asked what Karissa Loper Machado would suggest as an addition based on her group prenatal care/ birthing centers research.
- Karissa Loper Machado commented that she thought the language looked good as is, provided that people understood that “/” meant “and/or.”
- Karissa Loper Machado added that, to her recollection, Nevada only had one birthing center while group prenatal care was used in multiple maternity wards throughout the state.
- Marty Elquist requested that the document be updated to explicitly reflect the “and/or” language.
- Karissa Loper Machado commented that the ECAC could get information about child preventative health visits from the National Survey of Children’s Health (in the form of the question: during the past 12 months, how many times did this child visit a doctor, nurse, or other health care professional to receive a preventative check-up.
- Karissa Loper Machado suggested adding a new bullet under “children’s health care” listing, “the number/percentage of children who received a preventive checkup during the past 12 months.”
- Marty Elquist requested a motion for the adoption of the new bullet point and “and/or” language.
- Amanda Haboush Deloye commented that she had found a report confirming that there were currently 18 birthing hospitals and one birthing center located in seven of Nevada’s 17 counties.
(https://nic.unlv.edu/_archive/files/Prenatal%20Gap%20Assessment.pdf.)
- Amanda Haboush Deloye commented that a question about preventative health visits in the last 12 months was also included on the questionnaire her team developed.
- Karissa Loper Machado motioned to include “the number/percentage of children who received a preventive checkup during the past 12 months” in the data points document as a factor that is measured.
- Justin White seconded the motion.
- All members present voted in the affirmative; none opposed; the motion passed.

7. Approve Sector Data Points

The Committee will discuss and vote to approve sector data points (including considering (PN3-E) designations.)

(Discussion, For Possible Action)

Marty Elquist and Karissa Loper Machado, Co-Chairs



Nevada Early Childhood Advisory Council

- Marty Elquist screenshared and summarized the data points document as presented. She asked for a motion to approve the listed program service outputs.
- Amanda Haboush Deloye motion to approve the sector data points.
- Karissa Loper Machado seconded the motion.
- All members present voted in the affirmative; none opposed; the motion passed.

8. Identify Gaps Between the Data Dictionary and Research Questions and Data Points Draft

The Committee will compare what has been collected in the “Data Dictionary” to the data points that the Committee would still like to collect. The Committee will also discuss if the data can further be disaggregated by the Vulnerable Populations definition. (Discussion, For Possible Action)

Justin White, Founding Partner, Data Insight Partners

- Justin White requested confirmation that the subcommittee intended to take the outputs which were just approved and compare them to the data dictionary to identify what the subcommittee had a capability to measure.
- Marty Elquist confirmed the intention and added that the process would be used to identify data gaps were the subcommittee has confirmed what should be measured and what has been measured but must identify what isn't aligned.
- Justin White screenshared a google doc which was broken down by output identified and had space to describe measurement procedures and gaps that were identified.
- Justin White suggested that the subcommittee self-select into areas they felt comfortable with to break apart assignment of the outputs.
- Justin White explained that his document linked to several relevant documents and sites including the ECCS Agency Program master list.
- Justin White began an example of the process. He selected an output: the number/percentage of eligible children in Nevada Ready! PreK. He then found a “percentage of eligible children with disability served” point in the Master List which could be used to measure the identified output.
- Amanda Haboush Deloye commented that the data set Justin White was presenting wasn't the most updated data set.
- Karissa Loper Machado asked if subcommittee members could be sent the most current version of the master list from Amanda Haboush Deloye.
- Anna Marie Binder commented that she was familiar with the updated document, and suggested using the one available for working through some examples at the present meeting.
- Rachel Stepina commented, “I don't see any data points reflecting language or multilingual learner outputs in early childhood and in relation to the vulnerable/priority population definition bullet point. No action or discussion required, just wanted to bring it up for future consideration. Perhaps this is one of the gaps? I haven't been on every meeting and so maybe it has been discussed at some point or maybe it is a strategy to be embedded at every point within our system so that we know and understand how language and language equity impacts our young children and families in relation to services and programs across the system.”
- Justin White continued by identifying the gaps in his chosen output as no disaggregation by poverty level, abuse/neglect measurements, etc.
- Marty Elquist commented that she thought the process Justin White outlined would work. She added that, in thinking about communication points, the subcommittee, with the approval of the full ECAC, could put together a early childhood systems specific data dictionary. She added that this could function as a way to build consistency and move towards an integrated data system and meaningful longitudinal linkage to the longitudinal data system.
- Marty Elquist asked Amanda Haboush Deloye if she knew of anybody, perhaps a graduate student, who could do the work described.



Nevada Early Childhood Advisory Council

- Amanda Haboush Deloye screenshared an updated data dictionary and shared her understanding that it was format edited to better address the outputs which had been identified.
- Justin White asked if the idea was to update the list column of the list to reflect those approved outputs.
- Amanda Haboush Deloye answered yes. She clarified the approved outputs were being used to drive priority for the data dictionary.
- Justin White requested that the column in question be further divided by vulnerable population. He asked who would be making the edits.
- Amanda Haboush Deloye answered that the work had been done previously by her assistant Kyle but that he had quit last week. She added that Justin White's idea to present the data in a larger category (education, health, social services, etc.) subdivided by improved indicators would work.
- Justin White asked if there would be a replacement for Kyle who could do the work described.
- Amanda Haboush Deloye responded that she was conducting interviews. She added that she had shared the update spreadsheet with Marty Elquist. She confirmed that the two versions of the document could be linked.
- Marty Elquist requested that the previous spreadsheet which was used be updated so that it's inclusion in previous meetings on the website page would also be updated.
- Anna Marie Binder commented that she knew a data professional who could possibly be Kyle's replacement.
- Amanda Haboush Deloye commented that the update would probably not be done by next meeting but that the subcommittee could expect for it to be completed by January.

9. Discuss Agenda Items for Next Meeting

(Discussion, For Possible Action)

Marty Elquist and Karissa Loper Machado, Co-Chairs

- Marty Elquist requested that the gap analysis remain on the agenda for next meeting.
- Amanda Haboush Deloye commented that she could introduce her new assistant to Justin White so that that person could get a broader sense of the work they'd be doing.
- Marty Elquist requested that Amanda Haboush Deloye and Justin White be listed as the co-leads on the gap analysis agenda item for the next meeting.
- Marty Elquist confirmed that Amanda Haboush Deloye would lead the subcommittee through the CDC portion of the vulnerable populations definition discussion. She requested that the agenda item be "solidify vulnerable populations definition for vulnerable communities."
- Marty Elquist added that if there was no update next meeting on the gap analysis because Amanda Haboush Deloye hadn't yet hired a replacement for Kyle, that the item could be tabled for January.
- Marty Elquist asked if there were any other agenda items for the next meeting. She added that herself and Karissa Loper Machado would be meeting with Sabrina Jones a week prior to the next meeting.
- Rachel Stepina commented that the next subcommittee meeting was scheduled for Thursday, December 21. She requested that members confirm their availability with John Giammona Wilber.
- John Giammona Wilber confirmed that he had sent out an email inquiring about availability for next meeting and requested that those who hadn't responded yet do so ASAP.
- Marty Elquist confirmed that Karissa Loper Machado would be facilitating the next meeting alone as she herself would be unavailable.

10. Public comment #2

Public comment will be taken during this agenda item on any matter within the Council's jurisdiction, control, or advisory power. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action



Nevada Early Childhood Advisory Council

may be taken. The Council Chair will impose a time limit of three minutes.

- No public comment was given.

11. Adjournment

- Marty Elquist adjourned the meeting at 2:43 PM.

Selected Action Items

- The CDC work with the Social Vulnerability Index will be researched to help inform the vulnerable communities metric in the vulnerable population definition.
- The two versions of the data dictionary will be merged for use during next meeting.

One Sentence Summary

- The subcommittee updated and approved their vulnerable populations definition and their sector data points document. The subcommittee outlined a gap analysis process.