



Nevada Early Childhood Advisory Council

NEVADA EARLY CHILDHOOD ADVISORY COUNCIL (ECAC)

DATA & EVALUATION SUBCOMMITTEE

PUBLIC MEETING

DECEMBER 21, 2023

1:00 PM

“Nevada’s children will be safe, healthy, and thriving during the first eight years of life, and the system will support children and families in achieving their full potential.”

Meeting Location:

This meeting was held via Zoom videoconference.

MINUTES SUMMARY

1. Welcome, Call to Order, and Roll Call

Karissa Loper Machado, Subcommittee Co-Chair

- Karissa Loper Machado called the meeting to order at 1:05 PM.
- Members in Attendance:
 - Amanda Haboush-Deloye, Executive Director, Nevada Institute for Children’s Research & Policy
 - Anna Marie Binder, Parent Representative
 - Ashley Dines, Parent Leadership Coordinator (South), The Children’s Cabinet
 - Justin White, Founding Partner, Data Insight Partners
 - Karissa Loper Machado, Manager, Nevada Division of Welfare and Supportive Services, Child Care and Development Fund
 - Latisha Brown, Child Care Licensing Manager, Nevada Division of Public and Behavioral Health
 - Matthew Hoffman, Education Programs Professional, Nevada Department of Education, Office of Early Learning and Development
- Members not in Attendance:
 - Elvira Weintraub, Provider Representative
 - Jon-Thomas Champlin, Former Contractor Nevada Department of Education, Office of Early Learning and Development
 - Marty Elquist, Department Director, The Children’s Cabinet
- Public in Attendance:
 - Alison May, KinderCare
 - Anna Villatoro, Early Childhood Comprehensive Systems Program Specialist, The Children's Cabinet
 - Denise Tanata, Early Childhood Comprehensive Systems Consultant, The Children's Cabinet
 - Elyse Monroy, Government Affairs Manager, Belz & Case Government Affairs
 - John Giammona Wilber, ECAC Administrative Assistant, Nevada Department of Education, Office of Early Learning and Development
 - Karen Chessell, Family & Consumer Sciences Consultant, Nevada Department of Education
 - Rachel Stepina, Preschool Development Grant Manager Birth - 5, Office of Early Learning & Development, Nevada Department of Education



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- Sabrina Jones, ECAC Systems Specialist, Office of Early Learning & Development, Nevada Department of Education
- Tiffany Olivas, Early Childhood Comprehensive Systems Manager 2, The Children's Cabinet

2. Public Comment #1

- No public comment was given.

3. Review and Approve Minutes from November 16, 2023

(Discussion, For Possible Action)

Karissa Loper Machado, Co-Chair

- Latisha Brown motioned to approve the minutes as presented.
- Anna Binder seconded the motion.
- All members present voted in favor of the motion; none opposed.
- The motion passed.

4. Solidify Vulnerable Population Communities Definition Considering CDC Definition

The Committee will consider and decide upon a Vulnerable Communities Definition using Amanda Haboush Deloye's research on the CDC's work. (Discussion, For Possible Action)

Amanda Haboush-Deloye, Executive Director, Nevada Institute for Children's Research & Policy

- Karissa Loper Machado noted that Amanda Haboush Deloye hadn't had the opportunity to fill a new support role as discussed in the previous subcommittee meeting. She asked Amanda Haboush-Deloye if she had any discussion to lend to the vulnerable communities definition.
- Amanda Haboush-Deloye answered that she was able to get clarification on the CDC vulnerability index that was used by NVEC (Nevada Vaccine Equity Collaborative) when they had used the index in Nevada to identify areas that were most at-risk during the COVID-19 vaccination rollout.
- Amanda Haboush-Deloye explained that the CDC vulnerability index was using census data, specifically the most recent five-year estimates. She added that as the CDC updated their estimates, so too was the vulnerability index updated to reflect the most current data.
- Amanda Haboush-Deloye commented that the CDC vulnerability index used a combination of zip code and census tract data depending on what data was available. She added that those vulnerability indicators could be overlaid on population maps specifically for the age groups the subcommittee intended to consider. She clarified that the current index overlay showed general vulnerability indicators (to be used to highlight COVID-19 risk) but could be crossed with another topic.
- Amanda Haboush-Deloye asked the subcommittee if they had any questions about her explanation.
- Karissa Loper Machado answered that the explanation made sense to her and noted that there were no questions posed by the subcommittee. She added that the subcommittee had adopted the vulnerable populations definition during the last meeting. She asked John Giammona Wilber to confirm that the matter at hand was deciding whether or not to adopt the vulnerable communities definition based on how the CDC continued to update their information.
- John Giammona Wilber confirmed that was his understanding.
- Karissa Loper Machado asked the subcommittee if there were any questions or comments regarding using the criteria that Amanda Haboush-Deloye had described to continuously update the vulnerable communities definition.
- Karissa Loper Machado announced that she would entertain a motion to accept the vulnerable communities definition based on research from the CDC with the understanding that the research would be continuously updated over time.
- Ashley Dines motioned to approve the definition as described by Karissa Loper Machado.
- Anna Binder seconded the motion and thanked Amanda Haboush-Deloye for her work gathering the information.
- All members present voted in favor of the motion; none opposed.



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- The motion passed.
- Amanda Haboush-Deloye shared a link to the Minority Health and Equity page with the latest versions of the CDC-informed vaccine maps (<https://nmhec.org/nvec/>). She explained that the webpage linked to a Google Drive containing the September 2023 NVEC Data Report.

5. Identify Gaps Between the Data Dictionary and Research Questions and Data Points Draft

The Committee will compare what has been collected in the “Data Dictionary” to the data points that the Committee would still like to collect. The Committee will also discuss if the data can further be disaggregated by the Vulnerable Populations definition. (Discussion, For Possible Action)

Amanda Haboush-Deloye, Executive Director, Nevada Institute for Children’s Research & Policy

Justin White, Founding Partner, Data Insight Partners

- Amanda Haboush-Deloye commented that she had hired somebody for the support role mentioned earlier in the meeting, but she added that this new hire had not been able to start their role quite yet. Consequently, she had not yet made progress in the gap analysis. She added that it was estimated that the new hire would start in the second week of January 2024.
- Amanda Haboush-Deloye explained that she had been able to merge Google Docs to update the data dictionary.
- Karrisa Loper Machado asked that subcommittee recognize that Amanda Haboush-Deloye’s workplace, the University of Nevada, Las Vegas, had recently experienced a tragedy that would understandably affect all timelines.
- Karrisa Loper Machado asked that the current item be kept on the agenda for the next subcommittee meeting.

6. Discuss Agenda Items for Next Meeting

(Discussion, For Possible Action)

Karissa Loper Machado, Co-Chair

- Karrisa Loper Machado asked John Giammona Wilber if a January 2024 subcommittee meeting had been scheduled.
- John Giammona Wilber answered no. He explained that calendaring for 2024 had been covered under the current agenda item by other ECAC subcommittees. He recommended that the Data and Evaluation Subcommittee use the current item to put together a tentative schedule for 2024.
- Karissa Loper Machado noted that the subcommittee had been meeting on the third Thursday of the month at 1 PM. She asked those present if they would care to continue with that schedule.
- Amanda Binder, Matthew Hoffman, Latisha Brown, Amanda Haboush-Deloye, and Ashley Dines confirmed that the current schedule block worked for them.
- Karissa Loper Machado confirmed that the current scheduling block would remain in place for 2024.
- Amanda Haboush-Deloye commented that the third Thursday in January conflicted with an early childhood workforce framework meeting.
- Karissa Loper Machado commented that she was also on the early childhood workforce framework meeting, and that the meeting was scheduled for the whole day.
- Amanda Haboush-Deloye suggested that if the major item of the next meeting was set to be the gap analysis, it may be advantageous to schedule the next meeting for February 2024.
- Karrisa Loper Machado asked if any members were opposed to starting meetings in February instead of January.
- Karrisa Loper Machado, hearing no opposition, requested that John Giammona Wilber schedule the 2024 Data and Evaluation Subcommittee meetings on February 15, 2024 and monthly thereafter.
- Rachel Stepina asked Karissa Loper Machado if there had been any updates to the subcommittee roster.
- Karissa Loper Machado asked for clarification regarding Jon-Thomas Champlin’s subcommittee membership status.



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- John Giammona Wilber clarified that Jon-Thomas Champlin was a partner member of the subcommittee who did count towards quorum. He added that previous discussion had concerned whether or not to remove Jon-Thomas Champlin from the subcommittee roster.
- Matthew Hoffman commented that Jon-Thomas Champlin was no longer employed with the Nevada Department of Education, so it would be pertinent to remove him from the roster.
- Karissa Loper Machado asked that Jon-Thomas Champlin be officially removed from the roster. She asked John Giammona Wilber if any official correspondence was needed for that change.
- John Giammona Wilber clarified that the meeting recording and the meeting minutes constituted sufficient record to document the change. He confirmed that Jon-Thomas Champlin would be removed from the roster.
- Karris Loper Machado added that Latisha Brown should retain her subcommittee membership status.
- Karris Loper Machado confirmed that the February meeting agenda should include the standing gap analysis item. She asked the subcommittee if there were any further suggestions for agenda items for the February 2024 meeting. Hearing no suggestions, she added that she would be meeting with co-chair Marty Elquist to develop a more robust agenda. She added that the subcommittee had made significant progress on their workplan for 2023.

7. Public comment #2

Public comment will be taken during this agenda item on any matter within the Council's jurisdiction, control, or advisory power. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. The Council Chair will impose a time limit of three minutes.

- Amanda Haboush-Deloye commented that the early childhood research symposium would take place on Monday, March 18, 2024 in-person in Reno, Nevada. She added that a small amount of funding existed for travel assistance to Reno and that an agenda for the event was currently being put together. She added that she was sending out a save-the-date email and encouraged recipients to share the invitation.
- Anna Binder thanked the subcommittee for all their hard work in 2023 and wished everybody a wonderful holiday.
- Karissa Loper Machado confirmed that the save-the-date email had been sent to herself and John Giammona Wilber, who would disseminate the information. She seconded Amanda Binder's thanks to the subcommittee.

8. Adjournment

- Karris Loper Machado adjourned the meeting at 1:24 PM.

Selected Action Items

- The subcommittee will continue its gap analysis of the data dictionary and research questions/data points document at the February 2024 meeting.

One Sentence Summary

- The subcommittee approved the vulnerable communities definition based on continuously updating CDC vulnerability index, postponed the gap analysis discussion, updated the roster, and scheduled out meetings for 2024 starting on February 15.