



Nevada Early Childhood  
Advisory Council

NEVADA EARLY CHILDHOOD ADVISORY COUNCIL (ECAC)

DATA & EVALUATION SUBCOMMITTEE

**PUBLIC MEETING**

**THURSDAY, July 18, 2024,**

**1:00 PM - 3:00 PM**

*“Nevada’s children will be safe, healthy, and thriving during the first eight years of life, and the system will support children and families in achieving their full potential.”*

**Meeting Location:**

This meeting will be held via Zoom:

## Minutes Summary

**1. Welcome, Call to Order, and Roll Call**

*Marty Elquist, Subcommittee Co-Chair*

- Marty Elquist called the meeting to order at 1:03pm
- Sabrina Jones conducted roll call

**Members in Attendance:**

- Marty Elquist, Data and Evaluation Co-chair
- Karissa Loper Machado, Data and Evaluation Co-chair
- Amanda Haboush-Deloye, Executive Director, Nevada Institute for Children’s Research & Policy
- Anna Marie Binder, Council Member, Nevada Governor’s Council on Developmental Disabilities
- Justin White, Founding Partners, Data Insight Partners
- Latisha Brown, Childcare Manager, Nevada Department of Welfare and Social Services
- Matthew Hoffman, Education Programs Professional, Nevada Department of Education, Office of Early Learning and Development
- Ashley Dines, Parent Leadership Coordinator (South), The Children’s Cabinet

**Members not in Attendance:**

- Elvira Weintraub, Provider Representative

**Public in Attendance:**

- Rosa Tamayo, Family Leadership Coordinator, The Children’s Cabinet
- Smriti Neupane, Research Analyst, Nevada Institute for Children Research and Policy
- Anna Villatoro, Early Childhood Comprehensive Systems Program Specialist, The Children's Cabinet
- Stephanie Wong, Director and Program & Warehouse, Spread the Word Nevada
- Bernard Sands, Social Service Specialist DCFS



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- Dominique Carter LFMT, Division of Child and Family Services
- Tiffany Olivas, ECC Manager 2, The Children's Cabinet
- Elyse Monroy, Belz and Case Governments Affairs
- Peter Paul Paragas, Sunrise Children's Foundation
- Jamelle Nance, Policy Director, Children's Advocacy Alliance
- Sabrina Jones, Early Childhood Systems Specialist, Nevada Office of Early Learning and Development, Nevada Department of Education
- Nayesdi Badillo, Early Childhood Family Engagement Specialist, Nevada Office of Early Learning and Development, Matthew Silver, Nevada Department of Education, Office of Early Learning and Development
- Edith Farmer, Childcare Facilitator Supervisor, Department of Welfare and Social Services

### 2. **Public Comment #1**

Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on the agenda as an item on which action may be taken. The Co- Chairs may impose a time limit of three minutes. Public Comment #2 will provide an opportunity for public comment on any matter within the Subcommittee's jurisdiction, control, or advisory power.

*Marty Elquist, Subcommittee Co-Chair*

- No public comment

### 3. **Approval of Flexible Agenda** (Discussion for Possible Action)

The Subcommittee approved a flexible agenda. The Subcommittee may take agenda items out of order; combine two or more agenda items for consideration; remove an item from the agenda or delay discussion relating to an item on ECAC Data and Evaluation Subcommittee Meeting Agenda – Page 1 and ECAC Data and Evaluation Subcommittee Meeting Agenda – Page 2, of the agenda at any time.

- Ashley Dine motioned to approval of flexible agenda
- Latisha Brown seconded the motion
- No opposition
- All members voted in favor- the motion passed

### 4. **Review and Approved Minutes from June 20, 2024** (Discussion for Possible Action)

The subcommittee motioned to approve the June 20, 2024, minutes.

*Marty Elquist, and Karrisa Loper Machado, Subcommittee Co-Chairs*

- Sabrina Jones presented the minutes from previous meeting
- Matthew Hoffman motioned to approve the minutes
- Amanda Haboush-Deloye seconded the motion to approve the minutes
- No opposition
- All members voted in favor- the motion passed



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### 5. **Identify Gaps Between the Data Dictionary and Research Questions** (Discussion for Possible Action)

The Subcommittee compared what has been collected in the “Data Dictionary” to the data points. *Amanda Haboush Deloye, Executive Director, Nevada Institute for Children’s Research and Policy Justin White, Founding Partner, Data Insight Partners*

- Smriti Neupane presented data-sharing documentation with the group.
- Smriti Neupane shared data gap regarding number/percentage of employees with paid family leave benefits by each factor in the vulnerable population definition.
- Amanda Haboush-Deloye discussed data deficiency on the availability of data regarding the vulnerable population and underserved definition and follow-up action planning on how to proceed in the future.
- Smriti Neupane described data gap regarding the number of slots/seats in District PreK programs
- Matthew Hoffman mentioned data for District PreK program slots/seats should be available by end-of-year (December 2024) using internal data report.
- Smriti Neupane discussed data gap regarding the number/percentage of eligible children in District PreK, and that she will organize the data through disaggregating by vulnerable population variables
- Amanda Haboush-Deloye discussed the eligible children data gap will be disaggregated 1-2 variables at a time starting with more impactful and prominent variables, where they will seek consistencies in the data over time.
- Amanda Haboush-Deloye expressed the possibility of including field-specific/department-specific professionals to assist with presenting certain aspects of the data (ex. home visiting, family services, recruitment).
- Marty Elquist discussed the possibility of inviting professionals to discuss data gaps in future meetings if data for a specific topic is not as readily available so that they can explain what barriers are present for that topic.
- Matthew Hoffman mentioned the data collection and dissemination timeline and how this process should align with when we are entering and presenting the information with the public.

### 6. **Creation of Playbook** (Discussion for Possible Action)

Integrate key messages regarding data collection and utilization into training with providers, families and key stakeholders.

*Marty Elquist, Subcommittee Co-Chair*

- Amanda Haboush-Deloye discussed purposeful action planning to avoid overburdening team members and to create sustainability behind projects.
- Amanda Haboush-Deloye mentioned the need to share data more effectively with parents through guidance from a ‘Playbook’ to create a transparency for why data is constantly collected
- Amanda Haboush-Deloye shared different ways in which the Playbook can take form for individuals to utilize.
- Marty Elquist - the creation of a ‘table of contents’ for stakeholders to provide a direction for how the Playbook should be developed
- Ashley Dines - the need for the project to have an open outlet for community feedback.
- Karissa Loper Machado mentioned how the Playbook needs to help distinguish between the types of data that are shared among different stakeholders (parents, policymakers, industry professionals), and working backwards to understand the process and purpose for why data is shared.



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- Justine White discussed methods of engaging individuals using data:
  - Mirroring data back to individuals to help them ‘see what they put in’
  - Start small and simple to not overwhelm
  - Find information that allows individuals to act immediately and create curiosity
  - Finding key concepts that are specific to each audience so that parties do not receive too much information
- Marty Elquist inquires about existing ‘Playbooks’ to serve as a framework for the project.
- Justin White recommends starting with a focus audience/dataset to serve as a proof of concept, and using that to support further investment into the project
- Amanda Haboush-Deloye discussed the different forms of data to increase accessibility like flyers, and inquiring with parents to understand how they should model their data-sharing efforts in a way that they are more likely to engage with
- Nayesdi Badillo explained the significance of ‘capacity building’ among individuals regarding data-sharing.
- Marty Elquist replied how the Playbook needs to be written for the purpose of the data in discussion, and that the Playbook needs to account for the different forms of apprehension regarding data-sharing.
- Karissa Loper Machado discusses ways in which teams can reassure stakeholders that data is directly addressing data discrepancies.
- Jamelle Nance mentioned how transparency will assist with family buy-in.
- Ashley Dines mentioned how community organization relationships and willingness to participate in data sharing could be significant to quality and availability of data
- Marty Elquist recommends identifying follow-up actions:
  - Identify purpose statements
  - Inquire with parents and create a focus group
  - Slowing down process to ‘start small’
- Karissa Loper Machado -there may be different products for different audiences
- Matthew Hoffman discusses how moving forward, data dashboards of any form should have built-in purpose statements and standards for how the information can be applied and shared with stakeholders.
- Justin White mentioned the implementation of rubrics to understand the different levels of data sharing and interpretation with stakeholders.
- Justin White -how a tracking mechanism should be used to assess whether individuals are engaging with a data resource.

Amanda Haboush-Deloye and Ashley Dines discussed future family engagement opportunities to connect with parents for follow-up steps.

### 7. **Discuss Agenda Items for Next Meeting** (Discussion for Possible Action)

The Subcommittee discussed items to be added to the agenda for the upcoming meeting.

*Marty Elquist, Subcommittee Co-Chairs*

- Karissa Loper Machado mentioned the ‘Development of Purpose Statement for a Data Playbook’ that targets a parent audience
- Matthew Hoffman mentions how ‘best practices’ should be discussed regarding the Data Playbook



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- Amanda Haboush-Deloye recommends addressing ‘best practices’ at a later phase of the Playbook process.
- Marty Elquist recommended the next steps for the data gap efforts and disaggregating further based on additional variables mentioned in the ‘vulnerable populations definition’.
- Matthew Hoffman inquired on having a discussion regarding an Infinite Campus partner presentation for September and what the subcommittee would like from it.

**9. Public comment #2** (Discussion for Possible Action) Public comment will be taken during this agenda item on any matter within the Council’s jurisdiction, control, or advisory power. No action may be taken on a matter raised under this item until the matter is included on the agenda as an item on which action may be taken. The Council Chair will impose a time limit of three minutes.

- No Public Comment

### **10. Adjournment**

Karissa Loper Machado adjourned the meeting at 2:32PM

#### **Selected Action Items**

- Revised the Vulnerable and Underserved Population Definition
- Add Creation of the playbook best practices to the workplan for further discussion

#### **One Sentences Summary**

- The Subcommittee reviewed data gaps, discussed plans for creation of a data playbook and planned for the upcoming meeting.