



**NEVADA EARLY CHILDHOOD ADVISORY COUNCIL (ECAC)
Data and Evaluation Subcommittee Meeting
Thursday, August 15, 2024
1:00 PM - 3:00 PM**

*“Nevada’s children will be safe, healthy and thriving during their first eight years of life,
and the system will support children and families in achieving their full potential.”*

This meeting was held via Zoom Teleconference

Meeting Minutes

1. Welcome, Call to Order and Roll Call

Karissa Loper Machado, Subcommittee Co-Chair

- Karissa Loper Machado called Meeting to order at 1:09 pm
- Sabrina Jones, Roll Call 1:09 pm

Members Present (4)

- Anna Binder, Council Member, Nevada Governor’s Council on Developmental Disabilities
- Ashley Dines, Parent Leadership Coordinator, The Children’s Cabinet
- Matthew Hoffman, Data & Policy Analyst, Office of Early Learning and Development, Nevada Department of Education
- Karissa Loper Machado, Data and Evaluation Co-chair, Department of Welfare and Social Services

Members Not Present (3)

- Latisha Brown, Childcare Licensing Manager, Nevada Department of Welfare and Social Services
- Marty Elquist, Data and Evaluation Co-chair, The Children’s Cabinet
- Amanda Haboush-Deloye, Executive Director, Nevada Institute for Children’s Research & Policy

Public in Attendance (18)

- Nayesdi Badillo, ECAC, Office of Early Learning and Development, Nevada Department of Education
- Katelyn Cayetano, Business Systems Analyst/ DB Driven team
- Karen Chessell, Nevada Department of Education, Office of Career Readiness, Adult Learning, and Education Options
- Paulo Dorado, DB Driven Team
- Dolores Hauck
- Brandi Hearst, Administrative Coordinator, ECAC, Office of Early Learning and Development, Nevada Department of Education
- Sabrina Jones, Systems Analyst, ECAC, Office of Early Learning and Development, Nevada Department of Education
- Jamie Mendez, ECAC, Office of Early Learning and Development, Nevada Department of Education
- Michael Mitchell, NR!PK Systems Administrator, Nevada Department of Education
- Craig Moebus, DB Driven Team
- Smriti Neupane, Research Analyst, Nevada Institute for Children's Research and Policy
- Matthew Silver, Management Analyst, Office of Early Learning and Development, Nevada Department of Education
- Rachel Stepina, PDG B-5 Grant Manager, Office of Early Learning and Development, Nevada Department of Education
- Rosa Tamayo-Rodriguez, Family Leadership Coordinator, The Children’s Cabinet
- Denise Tanata, Early Childhood Systems Advisor, The Children's Cabinet

- Anna Villatoro, Early Childhood Comprehensive Systems Program Specialist, The Children's Cabinet
- Stephanie Vega, ECAC Member Seat 1, Washoe County School District
- Deetra Stewart, Family Child Care Association of Nevada

2. Public Comment #1

Public Comment was offered during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on the agenda as an item on which action may be taken. The Co- Chairs may impose a time limit of three minutes. Public Comment #2 will provide an opportunity for public comment on any matter within the Subcommittee's jurisdiction, control, or advisory power.

Karissa Loper Machado, Subcommittee Co-Chair

- No public comment

3. Approval of Flexible Agenda (*Discussion for Possible Action*)

The Subcommittee approved the Flexible Agenda. The Subcommittee may now take agenda items out of order; combine two or more agenda items for consideration; remove an item from the agenda or delay discussion relating to an item on ECAC Data and Evaluation Subcommittee Meeting Agenda at any time.

Karissa Loper Machado, Subcommittee Co-Chair

- Ashley Dines motioned to approve Flexible Agenda
- Matthew Hoffman seconded the motion
- All Members voted, motion passed, Flexible Agenda approved

4. Review and Approve Minutes from July 18, 2024 (*Discussion for Possible Action*)

The subcommittee motioned to approve the July 18, 2024, minutes.

Karissa Loper Machado, Subcommittee Co-Chair

- Matthew Hoffman motioned to approve minutes from July 18, 2024
- Anna Binder seconded the motion
- All Members voted, motion passed, Minutes approved

5. Office of Early Learning and Development Data Presentation (*Information Discussion*)

The subcommittee heard the Office of Early Learning and Development Data presentation

Matthew Silver, Nevada Department of Education, Office of Early Learning and Development

Matthew Silver- presented the Early Learning and Development Reporting System (ELDRS Project)

- For questions email: Matthew.silver@doe.nv.gov
- Centralized Data Base System includes our Quality Rating Improvement System, Brigance, Infinite Campus, Web Applications, Historical Data, Head Start etc.
 - Counts of students eliminating duplicates, track student outcomes, private reports, public data, reliable and up to date, ECE outcomes, absenteeism, state funded pre-K classes will utilize
 - Qstar Program Reports linked to Infinite Campus and QRIS reporting for ECE/Pre-K/HeadStart
 - Qstar Programs within the Nevada Department of Education shows star rating for licensed centers per county/school year etc.
 - These outcomes help us understand the programs and systems we have in place that helps our students and improves their lives
- Karissa Loper Machado- Is this a way for Early Childhood Integrated Data System (ECIDS) and Nv Department of Education to be able to share information easier with the public?
- Matthew Silver- Right now it would be just for Nevada Department of Education
- Matthew Hoffman – Keeping data found within the Nevada Department of Education first, then share data with other agencies when we have real examples and data/milestones,

- Karissa Loper Machado - Reiterated how data is helpful for students younger than Pre-K through College
- Rosa Tamayo-Rodriguez-Is this going to be added on to the registration process, along with the “Did your
- Matthew Silver- currently working with CCSD and Pre-K not affiliated, incorporated new Infinite Campus section for Districts to input the demographics, not affecting parents yet.
- Rachel Stepina- Early Learning and Development Reporting System project is funded by PDG B-5 funneling the data with NDE and how to connect that with the rest of early childhood in Nevada

6. Revise Vulnerable and Underserved Population Definition (*Discussion for Possible Action*).

The subcommittee reviewed the definition of Vulnerable and underserved population definition and discussed additions of ethnicity and/or race and/or minority groups using feedback from the General ECAC membership.

Karissa Loper Machado, Subcommittee Co-Chair

- Karissa Loper Machado- asked members what “lack of basic needs” includes
 - Is health care/mental health a “basic” need?
- Anna Binder-
 - Healthcare is a Main bullet point, but access to mental health may not be specific to the child,
 - Be inclusive to all demographics as possible
- Stephanie Vega-CDC Definition of Basic needs- Food, Shelter, Health Services for Children
- Karissa Loper Machado- We could replace “Lack of basic needs” with the CDC language, if Subcommittee allowed.
- Stephanie Vega: Suggested to identify members of racial/ethnic/minority group as: *African Americans, Hispanic, Native American, Alaskan Native, LGBT+*.
- Anna Binder-We have many discussions over the years, we don’t have that as a bullet point because we want to see children as children, not an identifying factor
- Karissa Loper Machado-We will need to vote on how we identify members of racial/ethnic/minority groups.
 - No voting today without Marty Elquist being present.
- Matthew Hoffman- Ethnic Identifier not needed because the other bullets are grabbing that data.
- Karissa Loper Machado- So we are already identifying the race/ethnicity by collecting the other data.
- Matthew Hoffman- Yes
 - Equity- we want to present minority groups from data point of view
 - Been finding the same answers and putting them in same categories
- Rachel Stepina-Shared concerns voiced by the General ECAC meeting on 7/17/24
 - Discussion and concern were enough to send the conversation back to the Subcommittee
 - Reminded the Subcommittee of Marty’s description during the General ECAC meeting
 - Data is disaggregated and to be mindful of equity lens
- Anna Binder-
 - Do we include LGBTQ+ (parent or guardian) as their minority?
 - Or Should LGBTQ+ be separate?
- Karissa Loper Machado- Lets use same language as A.C.E.s (Adverse Childhood Experiences), would like to use that when referencing LGBTQ+
- Stephanie Vega- Marty's concerns noted as needing to secure funding for all children, not just specific groups.
- Matthew Hoffman- Doesn't want to continue placing same demographics of people with same labels

Bullets on document to fix:

- Family with children (go to bullet underneath) have a child that (sounds like child has a child)
- Why are homelessness, transients and/or housing insecurity separate? Why not listed together?
- Should have something identifying LGBTQIA+ separate from being in the household, add delineation

- Sabrina Jones shared Denise Tanata's suggestion to consider looking at the Child Care Aware of America new Mapping Tool from *The Mapping for Children's Health* to see Vulnerable population, demographic categories and placement which can help with our definition.
 - Map found here: <https://www.childcareaware.org/our-issues/research/mappingthegap/>
- Karissa Loper Machado will bring this discussion to Marty, and they will discuss, go over notes and bring back information to share with Subcommittee.

7. **Creation of Playbook** (*Discussion for Possible Action*) **ITEM TABLED**

Subcommittee had some discussions on developing a purpose statement for their data playbook. Voting can not happen until Marty Elquist present.

Amanda Haboush Deloye, Executive Director, Nevada Institute for Children's Research and Policy

Karissa Loper Machado, Subcommittee Co-Chair

- Karissa Loper Machado- A playbook needs to be useful for all and start with targeting the parent audience
- Matthew Hoffman- explained new dashboard has a parent and teacher section in English and Spanish
- Karissa Loper Machado- requested Matthew Hoffman send data collection
- Matthew Hoffman- Will email them to Sabrina Jones and Karissa Loper Machado
- Karissa Loper Machado- Other members, do you have input on verbiage?
- Ashley Dines – Specific points can be taken to her group for feedback
- Matthew Hoffman- I will take you up with that if you can get feedback
- Ashley Dines- Yes, you can also join us on 8/28.
- Karissa Loper Machado-Dashboard presentation information, with intent of engaging parents
 - Please include Sabrina Jones on the material so she has it on record and send to Ashley Dines
- Rosa Tamayo-Rodriguez- Wants to make sure Northern Nevada also involved
 - Nayesdi Badillo- helping students up to 12 years old are involved and open groups to parents of older kids.
 - All the subcommittees are talking about it, and we could create a specific task force.
 - Matthew Hoffman- Thanks and I will keep that in mind and make it as simple as possible.
- Anna Binder- Family Engagement efforts are spread out
 - leaves people confused with where it is going
 - Education should be complimentary to Nevada Department of Education
- Karissa Loper Machado- Wanting to do better with Family Engagement
 - Doing mediocre and relying on Nevada Department of Education and PDG B-5 funding.
 - Pandemic relief funds are going away.
- Rachel Stepina- Family Engagement is a core component, how do multiple statewide initiatives partner together instead of isolated.
 - PDG B-5 supports more cohesive picture by updating Birth – 12 years old framework
 - Add more specific ECE lens, established advisory committee with diverse voices
 - Serve Family Engagement needs for ECE community, statewide
 - Playbook- elaborate on Family Engagement framework, establish foundation, unify across state
 - Bilingual Publications / surveys
- Anna Binder- Add language of our vision past and future
 - Some people don't share as they don't want persona; information stolen
- Topic Summary
 - No purpose statement to vote on today
 - Matthew will send information for Nevada Department of Education Pre-K Family Engagement Survey Dashboard to Ashley Dines and Sabrina Jones and Nayesdi Badillo
 - Ashley Dines and Rosa Tamayo-Rodriguez take to their group- Does this align with what parents want to see?
 - Keep # 7 on Agenda for next meeting

8. Discuss Agenda Items for Next Meeting *(Discussion for Possible Action)*

The Subcommittee discussed items to be added to the agenda for the upcoming meeting.

Karissa Loper Machado, Subcommittee Co-Chair

- Matthew Hoffman- to get Child Care Aware of America Mapping Presentation
- Rachel Stepina- recommends previewing Child Care Aware of America website and recording as it is very long, look for what is specific to your committee before viewing in your meeting.
- Karissa Loper Machado- Keep the following for next meeting's agenda:
 - Keep #6 **Revise Vulnerable and Underserved Population Definition** (Discussion for Possible Action). The subcommittee will review feedback from the General ECAC membership.
Karissa Loper Machado and Marty Elquist, Subcommittee Co-Chairs
 - Keep #7 **Creation of Playbook** (Discussion for Possible Action)
Develop a purpose statement for a data playbook targeted to a parent audience.

Amanda Haboush Deloye, Executive Director, Nevada Institute for Children's Research and Policy

- ADD Review Child Care Aware of America Mapping Tool
- ADD Discuss Data Gap
- Next Meeting: Sept 19, 2024 @ 1 p.m. via Zoom

9. Public Comment #2 *(Discussion for Possible Action)*

Public comment was taken during this agenda item on any matter within the Council's jurisdiction, control, or advisory power. No action taken on a matter raised under this item until the matter is included on the agenda as an item on which action may be taken. The Council Chair imposed a time limit of three minutes.

Karissa Loper Machado, Subcommittee Co-Chair

- Sabrina Jones- Introduced Brandi Hearst as new ECAC Administrative Coordinator
- Brandi Hearst- Introduced herself, position and some professional experience she has acquired.
- Sabrina Jones to email Stephanie Vega, inviting her to become a member of the Data & Evaluation Subcommittee.

10. Adjournment

Karissa Loper Machado, Subcommittee Co-Chair

- Karissa Loper Machado adjourned meeting at 2:51 pm

Selected Action Items:

- Proper definition outlined for Vulnerable population and Marty and Karissa will have formally written document for Subcommittee review
- Child Care Aware of America Mapping Presentation to be reviewed and presented to Subcommittee
- Subcommittee Playbook to create Purpose Statement that is meaningful to all

One Sentence Summary:

- The Subcommittee had several in-depth conversations about the playbook, the meaning of "vulnerable" and how to define it to be inclusive to all children not just children in certain ethnicities or zip codes, some items tabled due to Co-Chair absence.