NEVADA EARLY CHILDHOOD ADVISORY COUNCIL (ECAC)
DATA & EVALUATION SUBCOMMITTEE

PUBLIC MEETING
Thursday, October 17, 2024
1:00 PM - 3:00 PM

"Nevada's children will be safe, healthy, and thriving during the first eight years of life, and the system will support children and families in achieving their full potential."

Meeting Location:
This meeting will be virtual via Zoom, link below:

Meeting Minutes

1. **Welcome, Call to Order and Roll Call**
   Marty Elquist, Subcommittee Co-Chair
   - Marty Elquist called meeting to order at
   - Brandi Hearst conducted roll call

Members Present (5)
- Anna Marie Binder, Parent Representative
- Ashley Dines, Parent Leadership Coordinator, The Children's Cabinet
- Marty Elquist, Co-Chair, Chief Programs Officer, The Children's Cabinet
- Amanda Haboush-Deloye, Co-Chair, Director, The Nevada Institute for Children's Research and Policy
- Donya Segoviano, Business Process Analyst III, Division of Welfare & Supportive Service

Members Absent (2)
- Latisha Brown, Childcare Licensing, Division of Welfare and Supportive Services
- Matthew Hoffman, Data Analyst, Nevada Dept Education

Public in Attendance (10)
- Nayesdi Badillo, Family Engagement Specialist, Office of Early Learning and Development, Nevada Department of Education
- Ashley Dines, Family Engagement, The Children's Cabinet
- Brandi Hearst Early Childhood Advisory Council Administrative Coordinator, Office of Early Learning and Development, Nevada Department of Education
- Sabrina Jones, Early Childhood Advisory Council Systems Specialist, Office of Early Learning and Development, Nevada Department of Education
- Nina McCartney, BCBA, Pivotal Behavior Counseling
- Jamie Mendez, Early Childhood Workforce Specialist, Office of Early Learning and Development, Nevada Department of Education
- Smriti Neupane, Nevada Institute for Childhood Research and Policy
- Tiffany Olivas, Early Childhood Comprehensive Systems (ECCS) Manager 2, The Children's Cabinet
- Matthew Silver, Data Analyst, Office of Early Learning and Development, Nevada Department of Education
- Anna Villatoro, Northern Nevada Early Childhood Comprehensive System (ECCS) Family Leadership Coordinator, The Children's Cabinet

2. **Public Comment #1**
   Public Comment taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on the agenda as an item on which action

may be taken. The Co- Chairs may impose a time limit of three minutes. Public Comment #2 will provide an opportunity for public comment on any matter within the Subcommittee's jurisdiction, control, or advisory power.
Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs
- No Comment

3. **Approval of Flexible Agenda** *(Discussion for Possible Action)*
The Subcommittee approved a flexible agenda. The Subcommittee may take agenda items out of order; combine two or more agenda items for consideration; remove an item from the agenda or delay discussion relating to an item on ECAC Data and Evaluation Subcommittee Meeting Agenda at any time.
Marty Elquist, Subcommittee Co-Chair
- Ashley Dines motioned to approve flexible agenda
- Amanda Haboush-Deloye seconded the motion
- Members voted, motion passes, A flexible agenda is approved

4. **Review and Approve Minutes from September 19, 2024** *(Discussion for Possible Action)*
The Subcommittee approved the September 19, 2024, minutes.
Marty Elquist, Subcommittee Co-Chair
- Donya Segoviano motioned to approve September 19, 2024 minutes with correction of spelling of last name
- Amanda Haboush-Deloye seconded the motion
- Members voted, motion passes, September 19, 2024 Minutes approved with noted changes
- Amanda Binder abstains from voting as she was absent from the meeting.

5. **Revisit the Playbook** *(Discussion for Possible Action)*
The Subcommittee revisits the purpose statement for the data playbook, discuss possibility of a name change from "Playbook" to something aligned with the purpose, possibility of adding in Family Feedback.
Marty Elquist, Subcommittee Co-Chair
- Amanda Haboush-Deloye is working with both Anna Villatoro and Ashley Dines to join the next Family Engagement meeting on how to move forward to developing resources there.
   - Family group is mostly Spanish speaking.
   - Just confirmed meeting is on the 30th.
- Pulled various resources to see what others have already asked:
   - What do parents want to know about?
   - What questions do they have about their child's data
   - What comes up for asked to fill out forms or surveys about data
   - What is the first thing that goes through their mind that they wish they knew?
- Amanda Haboush-Deloye: Parents have questions such as:
   - Who is collecting the data?
   - Why is it always the same information collected?
   - If the State is using contractors, how do we know our information is safe?
   - Found good resources to pull from that might help with our other playbooks on 10 best practices for sharing data with students and parents.
   - DataQualityCampaign.org- website got some great resources on it. shared in chat
- Anna Binder- will follow up with Amanda Haboush-Deloye via email
- Nayesdi Badillo- What is the purpose of the Playbook?
- Amanda Haboush-Deloye- The playbook is a tool to have ways for us to share data information for families to know about more resources to help us promote data sharing.
   - Getting families more comfortable with data sharing
   - Allow parents to build trust by having the resource that shows why data is needed to be shared and who is collecting it

- Nayesdi Badillo suggested looking into Children's Advocacy Alliance parent group as well as the Kids Count data book as both relate to family engagement
- Marty Elquist explained difference between Playbook and the Kids Count Databook
- Nayesdi Badillo- Shared the link to the Kids Count data book in the chat and commented that the data book and the play book are very similar, and both help the parents learn the processes and the data overlaps after going to the presentation
- Anna Binder commented that at Policy Subcommittee last week it seemed there was a lot of pushback from aligning some policy items.
  - Maybe Jamelle Nance and Marty Elquist can meet together and go over that
  - Superintendent Ebert appointed me "Anna" as Family Engagement rep
  - What is our access to Child Find and what do we do as far as partner with them?
  - Do we just get data from them?
- Marty- Asked for clarification if Anna was referring to policy items or partners within the playbook?
- Anna Binder- I'm probably asking it wrong we can move ahead
- Marty Elquist clarified that if Anna is asking about the Playbook, then we will certainly reach out to other sectors to ask them what would help your families feel more comfortable sharing information.
- Nayesdi Badillo asked if the Playbook contains data for early childhood birth through 8th grade.
- Amanda Haboush-Deloye- Playbook has ideas for parents to become more comfortable and gain knowledge on why to share data:
  - What questions to ask
  - How to share safely
  - Playbook doesn't actually have data on it, the Databook has the data.
  - Has information for providers on how to ethically collect data and to follow best practices in data collection
- Nayesdi Badillo- Suggests having a Playbook presentation so that those of us who are unfamiliar with this book can gain an understanding.
- Marty Elquist- Will have presentations as soon as we have the playbook is completed
  - It is conceptual now
  - We have a table of contents so far
  - Once complete we can present

6. **Identify Gaps Between the Data Dictionary and Research Questions (***Discussion for Possible Action***)**
The Subcommittee discussed updates collected in the "Data Dictionary".
Smriti Neupane, National Institute for Childhood Research and Policy
- Smriti Neupane showed and discussed her research in the following areas:
  - Early intervention, spatial education program
  - Nutrition Food Assistance Program
  - Used data that was available based on:
  - location, race, ethnicity, disability,
  - poverty, language, child with reported abuse, insurance status.
  - Ages separated into categories
    - Example, category A: under one year, 1-02 years, 3-5 years, 6-9 years
  - Data was all compiled and specifically in an Excel spreadsheet for easy to access percentages in each category.

7. **Discuss Agenda Items for Next Meeting on 11/21/24** *(Discussion for Possible Action)*
The Subcommittee discussed items to be added to the agenda for the upcoming meeting Nov 21, 2024.
Marty Elquist, Subcommittee Co-Chair
- Update on playbook -Agenda Item #5
- Data Dictionary Gap update- Agenda Item #6

- Review Action Items
- Draft ECAC Data Subcommittee Information and Best Practices Data Statement for the Family Engagement Survey Tableau

8. **Upcoming Meetings** *(Informational)*
   - Marty Elquist-As our committee is so small can you please email Marty, Amanda, Sabrina and Brandi so we can be sure we will have quorum

     - <u>Data & Evaluation:</u>
       - November 21, 2024 1:00pm- 3:00pm
       - December 19, 2024 1:00pm- 3:00pm
     - <u>General ECAC Meetings:</u>
       - General ECAC
         - November 20, 2024 9:00am-12:00pm
     - <u>ECAC Orientation Training</u>
       - December 18, 2024 11:00am

9. **Public Comment #2**
   Public comment made available during this agenda item on any matter within the Subcommittee's jurisdiction, control, or advisory power. No action may be taken on a matter raised under this item until the matter is included on the agenda as an item on which action may be taken. The Subcommittee Chair will impose a time limit of three minutes.
   - Matthew Silver needs a statement from this ECAC Subcommittee to add to the Family Engagement Survey Tableau that he and Matthew Hoffman have been working on.
     - Marty Elquist commented that we will add to the November Agenda as we can't discuss items in public comment that are not on the agenda
     - Marty asked Matthew to add verbiage to chat on how he wants the item to read
     - Matthew added verbiage to chat
   - Amanda Haboush Deloye announced that NICRP needs people who speak various languages for interviews and focus groups in rural areas.
     - Interviews can be done virtually or in-person and as focus groups or individual meetings

10. **Adjournment**
    Marty Elquist, Subcommittee Co-Chair
    Marty Elquist adjourned meeting at 1:44pm

    - **3 Action Items:**
      - Continue to review Databook with Nevada Institute for Childhood Research and Policy
      - Move forward with Playbook, prepare presentations in the future to teach communities and workforce about ethical data collection and the Playbook resource.
      - Create a Definition from this Subcommittee specifically "Information and Best Practices Data Statement"

    - **One Sentence Summary**
      The Data and Evaluation Subcommittee explored more research points from Nevada Institute for Childhood Research and Policy as well as discussion about what the Playbook is and how we intend to use it in the community, compared to the Databook.