



Nevada Early Childhood Advisory Council (NV ECAC)
Data and Evaluation Subcommittee
Public Meeting
Thursday, November 21, 2024
1:00 PM - 3:00 PM

“Nevada’s children will be safe, healthy, and thriving during the first eight years of life,
and the system will support children and families in achieving their full potential.”

Meeting Location:

This meeting held virtually via Zoom

Minute Summary

1. Welcome, Call to Order and Roll Call

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Marty Elquist called meeting to order at 1:05pm
- Brandi Hearst conducted roll call

Members Present (6)

- Anna Marie Binder, Parent Representative
- Latisha Brown, Childcare Licensing, Division of Welfare and Supportive Services
- Marty Elquist, Co-Chair
- Amanda Haboush-Deloye, Co-Chair
- Matthew Hoffman, Data Analyst, Nevada Dept Education
- Donya Segoviano, Business Process Analyst III, Division of Welfare & Supportive Service

Members Absent (1)

- Ashley Dines, Parent Leadership Coordinator, The Children's Cabinet

Public in Attendance (10)

- Nayesdi Badillo, Family Engagement Specialist, Office of Early Learning and Development, Nevada Department of Education
- Brandi Hearst Early Childhood Advisory Council Administrative Coordinator, Office of Early Learning and Development, Nevada Department of Education
- Sabrina Jones, Early Childhood Advisory Council Systems Specialist, Office of Early Learning and Development, Nevada Department of Education
- Jamie Mendez, Early Childhood Workforce Specialist, Office of Early Learning and Development, Nevada Department of Education
- Smriti Neupane, Nevada Institute for Childhood Research and Policy
- Tiffany Olivas, Early Childhood Comprehensive Systems (ECCS) Manager 2, The Children’s Cabinet
- Kate Pflughoeft, Preschool and development Grant Birth – 5 Assistant Grant Manager, Office of Early Learning and Development, Nevada Department of Education
- Denise Tanata Early Childhood Comprehensive Systems Advisor The Children’s Cabinet
- Matthew Silver, Data Analyst, Office of Early Learning and Development, Nevada Department of Education
- Rachel Stepina, Preschool and development Grant Birth – 5 Grant Manager, Office of Early Learning and Development, Nevada Department of Education

2. Public Comment #1

Public Comment taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on the agenda as an item on which action may be taken. The Co- Chairs may impose a time limit of three minutes. Public Comment #2 will provide an opportunity for public comment on any matter within the Subcommittee’s jurisdiction, control, or advisory power.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs



- No Comment

3. Approval of Flexible Agenda (*Discussion for Possible Action*)

The Subcommittee approved a flexible agenda. The Subcommittee may take agenda items out of order; combine two or more agenda items for consideration; remove an item from the agenda or delay discussion relating to an item on ECAC Data and Evaluation Subcommittee Meeting Agenda at any time.

Marty Elquist, Subcommittee Co-Chair

- Anna Binder motioned to approve flexible agenda
- Latisha Brown seconded the motion
- Members voted, motion passes, A flexible agenda is approved

4. Review and Approve Minutes from October 17, 2024 (*Discussion for Possible Action*)

The Subcommittee approved the October 17, 2024, minutes.

Marty Elquist, Subcommittee Co-Chair

- Donya Segoviano motioned to approve October 17, 2024 minutes
- Anna Binder seconded the motion
- Members voted, motion passes, October 17 minutes approved

5. Information and Best Practices Data Statement (*Discussion, Information*)

This Subcommittee started discussion regarding “Best Practices Data Statement” for Family Engagement Tableau of the Office of Early Learning and Development, Nevada Department of Education.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

Matthew Silver, Management Analyst 2, Nevada Department of Education

- Marty Elquist introduced Matthew Silver
- Matthew Silver screen shared Tableau to Subcommittee to show the draft and what has been updated
 - Access to data in real time
 - Bilingual
 - Need Feedback from Families, Department of Education and Data Subcommittee
- Matthew Hoffman- Need the ECAC Best Practices statement to share on the Tableau and Department of Education website
- Marty Elquist- I’m hearing two things:
 - Its how we are receiving and sharing data, what we are doing with it, best practices
 - Getting Feedback from families
- Matthew Hoffman- Yes and we want to be able to show its not just this data or that agency but this is what the ECAC has developed within their philosophy and its not just OELD asking for this, it is on other websites and like a social contract
- Marty Elquist- This seems like we can blend this with Item number 6
- Amanda Haboush-Deloye- The Family Engagement group had some turnover and transition. So, we only had three people there. S
 - It would be beneficial to go back to them both groups would be very open to and interested in revising statements like this
 - they were very glad that we came to them and want to hear from them and had a pretty good discussion.
- Anna Villatoro – Parents very welcoming and thankful we are having these conversations and they would welcome this conversation as well
- Marty Elquist suggested to Matthew Silverman and Matthew Hoffman:
 - Communicate with Anna Villatoro and Ashley Dines on the specific parent feedback regarding the dashboard and the best practice statement
- Matthew Hoffman- Agreed, Matthew Silver will be point person. I can add the statement even as a draft to test it out and see how it looks.
- Marty Elquist- Lets have you schedule that with Ashley Dines and Anna Villatoro to connect with Families



- We will work on a statement and view the link to send edits and feedback.
- Give you any formal feedback at our next meeting.
- Would that be a quick enough turnaround time for you to get feedback?
- Matthew Hoffman- Yes perfect
 - we went for icons over text because text is really hard in translation
 - There's kind of a steep learning curve to figure out parts of the survey
 - There does need to be a little training, or some guidance added to this somewhere
 - Information like that is very helpful for us too.
 - If you don't understand something or ask: "why do I care about this?" That's also legitimate.
 - Survey is STATE PRE-K Specific

6. Update the Playbook (*Discussion, Information*)

The Subcommittee continued discussing and reviewing the playbook and its progress,

Marty Elquist, Subcommittee Co-Chair

- Amanda Haboush-Deloye- Spoke with Ashley Dine's Family Leadership group
 - 3 or 4 people are re-energizing that group
 - going to get more parents for additional feedback
- Amanda Haboush Deloye added: received feedback from families in group regarding creating a Fact Sheet, what would they want to know?
 - brought up points she hadn't thought of yet
 - How can we trust the data
 - Credibility of person or agency asking for data
 - Am I the only one being asked this?
 - Who else is included in these questions?
- Anna Villatoro- Able to receive feedback from Spanish Speaking Families Meetings, their concerns were:
 - If it's ok to decline or not answer some questions
 - A lot of times they are not comfortable with the question
 - Sensitive information being shared virtually in meetings
 - Some forms will have options of "I prefer not to answer"
- Amanda Haboush Deloye- Suggested the next step be to show the families that we are using their feedback
 - Develop Q&A document with the questions and answers to take back to the parent groups
 - This is what we heard from you; this is what we developed using your data
 - Make sure that we're reflecting back and ensuring that they can see the product that we got from their feedback
 - we are sharing back with them to show them their feedback and their results
- Marty Elquist- I think it's great next steps. I love going back and showing that we're listening and letting them guide this process. I think that's very powerful.
 - Opened floor to members with any comments
 - Expressed appreciation to Amanda Haboush Deloye and this Subcommittee.
 - Ability to recognize that we didn't think about some items families brought up
 - Excited about the action steps put in place by this subcommittee as it shows that we are listening to them and want them to be involved.

7. Data Dictionary Gap Updates (*Discussion, Informational*)

The Subcommittee discussed updates to the Data Dictionary and action steps to bridge the gaps.

Marty Elquist, Subcommittee Co-Chair

- Smriti Neupane shared her progress on what she has been collecting for Data
 - I was able to explore more for two other programs for parental engagement and for prenatal postpartum care programs
 - Data is available by vulnerable population definition or not.
 - The indicators for both programs if yes:



- For one of the indicator, the number or percentage of midwives
- Data was available by vulnerable population definition, but only national data was available. Nevada data was not available.
- Vulnerable population categories like the data was available by A's for all of the different race categories
- Data was available by race and ethnicity, by language
- Marty Elquist thanked Smriti Neupane and asked if she had any thoughts of when this project may have an end date
- Smriti Neupane- I have a few more agencies to sift through the data so maybe a a couple more meetings and I could be done with this project.
- Marty Elquist appreciated Smriti Neupanes' work and expressed that she knows how much time and effort this takes.

8. Review Work Plan Action Items (*Discussion, Informational*)

This Subcommittee reviewed the Work Plan and Action Items, discussing next steps to accomplish remaining actions.

Marty Elquist, Subcommittee Co-Chair

- Marty Elquist- Action plan items are kept on agenda until completed
 - Data Dictionary and Playbook are two biggest Action Items now and have been on our agenda for that reason,
 - Objective 5.1- This looks like the playbook, are we using this with the playbook?
- Rachel- Stepina- Brought up sharing examples so that we can get the inspiration of what we are looking for before we share publicly.
- Marty Elquist- Most of this information is aligning with the ECAC Strategic Plan
- Rachel Stepina- Is there a need for any support for creating the key messages and the method of how we are doing this
- Marty Elquist- We have to have data that we can use to create policy that betters the families and children.
 - This has to be usable data to prove that we have reasoning backing us
 - Dictionary already in progress for 5.3 Identify Barriers to collecting and getting data –
 - The Data Dictionary has a lot of lessons learned about barriers; we have to summarize them .
 - Add this is what is happening and these are the barriers in our state
- Amanda Haboush-Deloye- it might be good just to pull out a couple of key messages or key data points that we're all aware of or that we should share with partners before going into session.
- Marty Elquist- do we think this is about kind of where we are as a whole in the early childhood system of data collection and utilization as opposed to specific data points like using things like
 - the kids count data book.
 - We're not talking about selecting specific data points or a report card, we're talking about where we are as a system in terms of data collection.
- Amanda Haboush-Deloye- The Office of Early Childhood is going to be proposed.
 - Many groups are going to talk about or if we want to, you know, send out something to parents
 - What are one or two key statements or messages do we want to use any data statements around
 - what we would share with them?
 - why it would be needed?
 - Are there one or two data things that we could say about the main reason why we need the office... can we pull those?
- Marty Elquist - I think if we refer back to the goal of this section, it's improved data collection and integrated systems to increase equity and accountability.
 - It's those key messages:
 - An example: We have 17 different data stores and none of them talk to each other
 - Maybe we can highlight the gaps
 - We don't collect race, we don't collect Ethnicity



- Before somebody takes the floor, I don't want to wait till January. This is pretty big.
 - I would move that we add this initial conversation about really cleaning up this agenda item and what we mean by key messages to continue this discussion.
 - We decide on that in December
 - January have drafted key messages for this group to vote on
 - Finalized by February.
- Moving on to the top next action step: research questions
 - that's completed we have that
 - Data dictionary in progress. It's agendized.
- Sabrina Jones, can you add to agendize after finalizing the Data Dictionary and Playbook
 - Moving on to 5.3 (ECIDS) Early Childhood Integrated Data System. Identify barriers to collecting data and getting data.
 - I think we're collecting this along the way, right? With the data dictionary
 - I think we've got a lot of lessons learned about the challenges and barriers.
 - We just have to summarize what we have learned
- Amanda Haboush Deloye- I think that would be good. And I think between what we're doing with the data dictionary and getting like the parent information for the playback, I think both of those are a great way to use to be able to write a summary like that.
- Marty Elquist – For this action step, maybe put two, we'll agendize after completion of the Data Dictionary.
 - Use that process to identify data gaps
- Marty Elquist – Objective 5.3 about ESIDS
- Amanda Haboush-Deloye- Who has ESIDS?
- Marty Elquist- Nobody- it doesn't exist yet
 - Nevada doesn't have a comprehensive plan on how to move towards an ESIDS.
 - Across all sectors of the early childhood system too.
- Amanda Haboush-Deloye- I'm wondering if we kind of put a hold on this to see if the Office of Early Childhood comes through, that was part of the two and what might go under that office is that there isn't anybody to make one decision on how to move forward.
 - Where is this going to be housed and how to move forward with it?
- Anna Binder- Suggests finding out which states have an ESIDS and how it looks in other states
 - During sessions, everyone can hear the challenges state agencies face, assuming we don't have a ESIDS list yet?
- Marty Elquist-Denise Tanata and I were creating a list while ago and each state does look little different, is that what you meant- a list of what is out there and what it looks like?
- Anna Binder- Yes, I'm thinking do we need to have that information for sessions?
 - Otherwise, we are awaiting 2 more years.
 - Seems we are being aggressive and need to show the work we are doing
 - We could get a list together of what we can use for our staff and one for advocacy
- Marty Elquist- If it could be in the talking points underneath.
 - One of the roles of a comprehensive early childhood systems office or a coordinating office
 - data integration and linkage to a state longitudinal data system
 - how is that done
 - what are the steps
 - this council is doing this without somebody designated to sit down and do the plan.
 - One of the roles- a designated individual look across the system to create a plan for Nevada.
 - This Subcommittee should not create a super comprehensive plan on what that looks like for our state. It would take us years to do that
- Denise Tanata- Included looking at ECIDS , Universal is expensive and takes a lot of time
 - need to align with government structure to keep it aligned and comprehensive.
 - Key Talking Points helps to show why it is important for families and communities



- developing our message before sessions start
- Marty Elquist- It is hard to keep doing reports then they sit, we have to update the reports, when are we going to have action?
- Denise Tanta- the recommendations that we reviewed yesterday by the full ECAC under the roles and functions did include looking at data and data systems .
 - including and ESIDs
 - coordinated intake and referral systems
 - universal application systems
 - For all of the sectors of the early childhood system
 - Fiscal analysis and gap analysis for the early childhood system
 - we couldn't include ESIDs in there because we didn't have a really good idea of how to cost model
 - it's hard because data systems are changing constantly as data changes.
 - Think about comprehensive cross-sector
 - what we were proposing is that would be one of the functions of the systems office
 - not to create ECIDs
 - to Create a comprehensive detailed plan for how that would work.
- Anna Binder- Is this something that Jamelle Nance can help with?
- Marty Elquist- Yes I think we definitely need to work with Jamelle Nance and align with the Children's Advocacy
 - we are all saying the same things
 - working really closely with Children's Advocacy Alliance on the language as a whole
 - about the need for a coordinated or comprehensive office.
 - Need to work with Jamel and make sure that language is aligned.
 - Whatever talking points we come up with needs to be shared
 - make sure that we're saying the same thing.
 - It is important as CAA trains the parents.
- Rachel Stepina- status report includes a very detailed work plan for developing ESIDs
 - We spent a year and a half working with partners in the state.
 - The timeline is now outdated
 - no action or limited action has been taken on the plan.
 - Was data manager at the time submitted a 13-page project describing all of these steps.
 - If you are interested in that as the foundation, the link I shared is just the summary.
 - Have copies of the actual project narrative and plan.
 - And then reflecting on Denise Tanata's comments:
 - it's not necessarily the plan and the steps that we need
 - it's the alignment to that governance model that's been proposed.
 - It's bringing this information current.
 - We don't need to add new reports.
 - How can we include families in that continued iteration- is a huge piece.
 - how are we using that to inform the messages?
 - I recommend utilizing this historic knowledge to drive those action steps.
 - I won't provide recommendations on those because that's not my expertise or place
 - I encourage the subcommittee members to look at what has been done
 - focus in on what Denise Tanata had shared about alignment
 - Then what needs to happen next.
- Marty Elquist- We should put a link in the report to the meetings where we discussed the action plans to be able to look back on it.
- Rachel Stepina- We did do a request for information related to the cost modeling for potential ESIDS.
 - Same possible vendors are listed in this report that I linked in chat.
 - We still have what they interpreted at the time as costs.
 - nothing has happened with this information.
 - We can anticipate costs have increased, and not decreased in terms of foundations for cost modeling.



- We received six responses to that request for information and many of those vendors are still the same vendors that we see doing this in other states today.
- Issuing an additional request for information that could come from any state agency
- We spread nationally to figure out what does that mean today related to the governance issues and the governance recommendations based on where we want to be.
- Marty Elquist- next steps on this item in our in our action plan-
 - Amanda Haboush-Deloye suggested we wait until session.
 - Use the key messages about why we need this in our talking points.
 - Share those with Jamelle Nance.
 - Make sure that language is included.
 - terms of movement towards an ESIDs
 - wait until see what happens with session about the comprehensive systems office
- Latisha Brown- I agree we don't have enough information
- Marty Elquist- OK lets keep this note as moving to the next Strategic Plan as we cant do anything with this item, add to agenda in June or July.

9. Discuss Agenda Items for Next Meeting on 12/19/24 (*Discussion, Informational*)

The Subcommittee discussed items to be added to the agenda for the upcoming meeting.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Keep Item #5, specifically to create the Best Practices Draft Statement for Nevada Ready State Pre-K Family Engagement Survey Tableau
- Keep Item #6 Data Dictionary Gaps
- Update the Playbook
- Key Talking points, ECAC Strategic Plan, Guinn Report, VIP Process, ECIDS Report
- Amanda and I are going to do a little bit of pre-work using the ECAC strategic plan, the Guinn report, the VIP process. and the report that Rachel Stepina put on the screen.
- Create a draft of some potential key talking points.

10. Upcoming Meetings (*Informational Discussion*)

The Subcommittee reviewed the Data and Evaluation Subcommittee 2025 meeting schedule updates and changes.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Marty Elquist- For 2025 we are proposing to keep same day and frequency for our meetings and moving from a 2 hour meeting to 1 hour meeting.
- Latisha Brown agreed
- Marty Elquist: Subcommittee to keep meeting schedule at every third Thursday of every month, with hours to change from 1:00pm – 3:00pm to: 1:00pm-2:00pm.
- Donya Segiovano- Feels like she doesn't want to talk out of turn and wants to learn more about what to do and procedures
- Marty Elquist- offered suggestions to look at website and strategic plan
 - Offered a scheduled time to meet with her and help her get comfortable with this Subcommittee.



- Remainder of 2024 Schedule (2025 Schedules posted soon)
 - Data and Evaluation Subcommittee: November 21- 1:00pm to 3:00pm
 - Executive Leadership Subcommittee: December 03- 11:00am-12:30pm
 - Systems Alignment Subcommittee: December 11- 11:30am – 1:00pm
 - Policy & Finance Subcommittee: December 12- 1:00pm-2:00pm
 - Data and Evaluation Subcommittee: December 19- 1:00pm to 3:00pm
- ECAC New Member Orientation
 - December 18, 2024 11:00am
 - Register by emailing us at: Brandi.hearst@doe.nv.gov and Sabrina.Jones@doe.nv.gov

11. Public Comment #2

No Public comment made during this agenda item on any matter within the Subcommittee's jurisdiction, control, or advisory power. No action may be taken on a matter raised under this item until the matter is included on the agenda as an item on which action may be taken. The Subcommittee Chair will impose a time limit of three minutes.

- No Comment

12. Adjournment

Marty Elquist, Co-Chair

- Marty Elquist adjourned meeting at 2:27pm
- 3 Action Steps
 - Marty Elquist and Amanda Haboush-Deloye to research and put together Draft of Key Recommendations
 - Ashley Dines and Anna Villatoro to meet with Matthew Silver and Matthew Hoffman to work out Family Feedback for Data website
 - Subcommittee to review Data website and bring back real feedback
- One Sentence Summary:

This Subcommittee was able to put an action plan in place for the Data Statement, collaborate with the NDE and offer support by reviewing their website and offer feedback from our agency as well as Families, and go over the playbook and Data Dictionary to further the action plan steps.