



Nevada Early Childhood Advisory Council

Nevada Early Childhood Advisory Council (ECAC)

Executive Leadership Subcommittee

Public Meeting

Tuesday, January 07, 2025

11:00am-12:30pm

MINUTES

1. Welcome, Call to Order, and Roll Call

Tiffany Alston, Nevada ECAC Chair and Patrice Gardner, Nevada ECAC Vice Chair

- Tiffany Started Meeting at 11:04 am
- Brandi Hearst conducted Roll Call

Members Present (8)

- Tiffany Alston, ECAC Chair
- Elysa Arroyo, Policy and Finance Co-Chair
- Kathy Yoder Bass, Provider Representative
- Abbey Bernhardt, Systems Alignment Co-Chair
- Ashley Dines, Parent Representative
- Patrice Gardner , ECAC Vice Chair
- Amanda Haboush-Deloye, Data and Evaluation Co-Chair
- Jamelle Nance, Communication and Engagement Co- Chair

Members Absent (4)

- Jennifer Butler, Communication and Engagement Co-Chair
- Marty Elquist, Data and Evaluation Co-Chair PLANNED ABSENCE
- Brenda Morales-Solorzano, Policy and Finance Co-Chair
- Tiffany Olivas , Systems Alignment Co- Chair
- Donya Segoviano, Business Process Analyst III Division of Welfare & Supportive Services

Public in Attendance (7)

- Brandi Hearst, Nevada ECAC Administrative Coordinator, Nevada Department Of Education, Office of Early Learning and Development
- Elyse Monroy
- Smriti Neupane, NICRP
- Kate Pflughoeft, Assistant Grant Manager, NV PDG B-5, Nevada Department Of Education, Office of Early Learning and Development
- Dana Preece - PDG Brith-3rd Grade Specialist, Nevada Department Of Education, Office of Early Learning and Development
- Rachel Stepina, Grant Manager, PDG B-5 , Nevada Department Of Education, Office of Early Learning and Development
- Anna Villatoro, Family Specialist, The Children's Cabinet





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2. **Public Comment #1**

Public Comment taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on the agenda as an item on which action may be taken. The Co-Chairs may impose a time limit of two minutes. Public Comment #2 will provide an opportunity for public comment on any matter within the Subcommittee's jurisdiction, control, or advisory power.

- No Comment

3. **Approval of Flexible Agenda (Discussion for Possible Action)**

The Subcommittee voted and approved a flexible agenda. The Subcommittee may take agenda items out of order; combine two or more agenda items for consideration; remove an item from the agenda or delay discussion relating to an item on ECAC Executive Leadership Subcommittee Meeting Agenda at any time.

Tiffany Alston, Nevada ECAC Chair and Patrice Gardner, Nevada ECAC Vice Chair

- Ashley Dines motions to approve Flexible Agenda
- Elyse Arroyo Seconds motion
- Members Voted, motion passes

4. **Minutes from December 03, 2024 (Discussion for Possible Action)**

The Subcommittee voted and approved of December 03, 2024, Minutes.

Tiffany Alston, Nevada ECAC Chair and Patrice Gardner, Nevada ECAC Vice Chair

- Amanda Haboush-Deloye motions to approve Minutes
- Patrice Gardner seconds motion
- Members voted, Motion carries

5. **ECAC Logo Usage on Early Childhood Research Briefs Newsletters (Discussion for Possible Action)**

The council discussed the Research Briefs and what the newsletters contain, then discussed usage of ECAC logo and what support may be needed from ECAC if Logo is approved for use.

Tiffany Alston, Nevada ECAC Chair and Patrice Gardner, Nevada ECAC Vice Chair

Amanda Haboush-Deloye, Data and Evaluation Co-Chair

- Tiffany Alston Invited Amanda Haboush-Deloye to lead the agenda item
- Amanda Haboush shared the Research Brief in Early Childhood newsletter, explained how AI is used to research Early Childhood Topics
- Rachel Stepina added that topics were based on several factors, including the Underserved and Vulnerable ECAC definition, suggested keeping context of topics connected to ECAC, members should approve the topics ahead of time
- Amanda Haboush-Deloye explained the timelines for publishing on time
- Brandi Hearst asked about ECAC needing the Research Briefs to members only or via listserv
 - Patrice Gardner motions top use Logo on Research Briefs
 - Abbey Bernhardt seconds motion
 - Members Voted, Motion passes
 - Amanda Haboush-Deloye abstained
- Smriti Neupane shared February's Topic for ECAC Approval
- Early Childhood and Quality Excellence with inclusion
- Jamelle Nance suggested Quality of Minority Health Care as a topic





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- Tiffany Alston mentioned to add topic review to February Ex Leadership Agenda for next 3 months

6. **Strategic Planning Time Frame 3 or 5 years** (*Discussion for Possible Action*) 10 minutes

The Subcommittee discussed Strategic Planning time frames. Currently set for 3 years, 2025, 2026, 2027. Subcommittee to discuss pros and cons of 3-year plan versus 5-year plan. and approve strategic planning time frame.

*Tiffany Alston, Nevada ECAC Chair and Patrice Gardner, Nevada ECAC Vice Chair
Rachel Stepina, Grant Manager PDG B-5 NDE /OELD*

- Tiffany Alston described history of ECAC voting on 3-and 5-year plans
- Amanda Haboush- Deloye expressed wanting to do 5-year plan as it takes almost a year to create the plan
- Jamelle Nance likes the 3-year plan as it keeps with Grant funding cycles and not too far way for reaching measurable goals
- Other members expressed their interest in both 3 and 5 years of strategic planning as the discussion went on, to see what works or to have milestones to monitor. 5 years is more realistic in having enough time to hit goals
- Patrice Gardner expressed 5 year may be a better option as everything takes a lot of time to get things going
- Amanda Haboush-Deloye added that she understands 5 years is more feasible but agrees that funding is based on a 2–3-year cycle
- Patrice Gardner agrees with 5-year plan but doesn't quite feel that she has all of the facts and would like to go to retreat, make decision more informed on 3 vs 5-year plan
- Tiffany Alston decided we should gain more research and information before presenting to General ECAC for a vote.

7. **First Five Nevada Family Leadership Council Update** (*Information/Discussion*) 5 minutes

The Subcommittee was updated regarding the work of the First Five Nevada Early Childhood Family Leadership Council. *Ashley Dines, Anna Villatoro and Tiffany Olivas, The Children's Cabinet*

- Anna Villatoro lead this Item and shared that they finalized their 2025 dates and times with their council for meetings and virtual summits for networking in LAS Vegas, Elko and Reno.
 - Has "Alejandra" for Parent Spotlight at General ECAC
 - Ashley Dines added to let her know of anyone needing their services in the Vegas Area

8. **First Five Nevada Program Inclusion Requests** (*Discussion for Possible Action*) 2-5 minutes

The Subcommittee was not presented with Inclusion Requests received, if any, and will discuss how to act on requests as needed.

Denise Tanata, Early Childhood Comprehensive Systems Advisor, The Children's Cabinet

- Denise Tanata per Email- No Inclusion Request's to report and to skip this agenda item

9. **Work Plan Review and Executive Leadership February 04, 2025 Meeting Agenda Items** (*Discussion, Informational*)

The Subcommittee discussed updates, progress and needs related to the Combined Subcommittee Work Plan and formulated agenda items for upcoming Executive Leadership Meeting.

- Executive Leadership Subcommittee – Tiffany Alston and Patrice Gardner, Co-Chairs- nothing more to add
- Systems Alignment Subcommittee – Tiffany Olivas and Abbey Bernhardt, Co-Chairs- nothing more to add





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- Communications and Engagement Subcommittee – Jennifer Butler and Jamelle Nance, Co-Chairs-
 - Chairs not available for update, if any
- Policy and Finance Subcommittee – Elysa Arroyo and Brenda Morales-Solorzano, Co-Chairs
 - Elysa Arroyo Announced Denise Tanata 0-3 Summit Presentation at Feb Meeting
- Data and Evaluation Subcommittee – Amanda Haboush-Deloye, Co-Chair
 - Amanda Haboush-Deloye announced the Data Points to use same verbiage, created for Legislative session to show importance of Data collection, to share in February
- ECAC Updates and Vacancies- Sabrina Jones, ECAC Systems Specialist- Sabrina Jones not available for updates, will update in February
 - Amanda Haboush-Deloye offered to reach out via newsletter for Tribal open seats

Executive Leadership Agenda Items:

- Agenda Items for March 19, 2025 General ECAC Meeting
- add topic review for Research Briefs for next 3 months of newsletters March April May 2025
 - Add Quarterly Feb, May, Aug, Nov

10. General ECAC 2025 Schedule *(Discussion and Informational)*

The Subcommittee discussed progress made, decided on final ECAC meeting schedule with rotations.

Tiffany Alston, Nevada ECAC Chair and Patrice Gardner, Nevada ECAC Vice Chair

- Tiffany Alston described the Rotating Schedule with additions of pros and cons
 - Jan 9am, March 9am then rotate morning and evening, stay virtual, 2-hour meeting in afternoon and shorter agenda for those 5:30 meetings May and September
 - Ashley Dines joined in and described it will be hit or miss, some can do morning, and some can do evening
 - Rachel Stepina explained if we do rotate we would have different voices and opinions from those who cant make morning meetings

11. Agenda Items for March 19, 2025 General ECAC Meeting *(Discussion and Possible Action)*

Subcommittee members discussed Agenda Items to add to the March 19, 2025 General ECAC Meeting Agenda.

Tiffany Alston, Nevada ECAC Chair and Patrice Gardner, Nevada ECAC Vice Chair

- Tabled Agenda Item for February Executive Leadership Meeting

12. Upcoming Meetings *(Informational)*

- Communication & Engagement Subcommittee: 1.14.25 9:00am
- General ECAC: 1.15.25, 9:00am
- Data and Evaluation Subcommittee: 1.16.25, 1:00pm
- Systems Alignment Subcommittee- 1.22.25. 1:00pm
- Executive Leadership Subcommittee 2.04.25, 11:00am
- Policy and Finance Subcommittee: 2.13.25 1:00pm

13. Public Comment #2 *(Discussion for Possible Action)*

Public Comment will be taken during this agenda item on any matter within the Council's control or advisory power.

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which action may be taken. The Council Chair will impose a time limit of two minutes.

- Rachel Stepina thanked and appreciated the efforts led by the Leadership Team (Tiffany Alston, Patrice Gardner, Sabrina Jones and Brandi Hearst) for the work put into the Annual Report.

14. Adjournment

- Tiffany Adjourned meeting at 12:26pm
 - 3 action steps:
 - Tiffany Alston to message Brandi Hearst with exact dates and times for Rotating General ECAC Schedule
 - Members to continue discussion quarterly on what Topics they want to see and approve for ECE Research Briefs
 - Amanda Haboush-Deloye will share Data Points with Subcommittee in February
 - One Sentence Summary:
 - The Subcommittee discussed and voted in favor of NICRP using the Nevada ECAC logo on their newsletters, Research topics are to be discussed quarterly at this Subcommittee's meetings for approval, and the General ECAC schedule for 2025 was discussed and approved for 2 meetings to be in 5:30pm rotation, 2-hour meeting with shortened agendas.

