



**Nevada Early Childhood Advisory Council (NV ECAC)
Data and Evaluation Subcommittee
Public Meeting
Thursday, December 19, 2024
1:00 PM**

“Nevada’s children will be safe, healthy, and thriving during the first eight years of life, and the system will support children and families in achieving their full potential.”

Meeting Location:

This meeting held virtually via Zoom.

Meeting Minutes

1. Welcome, Call to Order and Roll Call

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Marty Elquist started meeting at 1:02pm
- Brandi Hearst conducted roll call

Members Present (8)

- Anna Binder, Parent Representative
- Latisha Brown, Childcare Licensing, Division of Welfare and Supportive Services
- Ashley Dines, Parent Leadership Coordinator, The Children's Cabinet
- Marty Elquist, Co-Chair
- Amanda Haboush-Deloye, Co-Chair
- Matthew Hoffman, Data Analyst, Nevada Dept Education
- Donya Segoviano, Business Process Analyst III, Division of Welfare & Supportive Service
- Matthew Silver, Data Analysts 2, Office of Early Learning and Development, Nevada Department of Education

Members Absent (0)

Public Attendance (8)

- Brandi Hearst, Early Childhood Advisory Council Administrative Coordinator, Office of Early Learning and Development, Nevada Department of Education
- Sabrina Jones, Early Childhood Advisory Council Systems Specialist, Office of Early Learning and Development, Nevada Department of Education
- Smriti Neupane, Nevada Institute for Childhood Research and Policy
- Tiffany Olivas, Early Childhood Comprehensive Systems (ECCS) Manager 2, The Children’s Cabinet
- Dana Preece, PDG B-5 Birth – 3rd Grade Specialist, Office of Early Learning and Development, Nevada Department of Education
- Rachel Stepina, Grant Manager Preschool and Development Grant Birth – 5, Office of Early Learning and Development, Nevada Department of Education
- Anna Villatoro, Parent Leadership Coordinator, The Children's Cabinet
- BXhernandez

2. Public Comment #1

Public Comment taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on the agenda as an item on which action may be taken. The Co- Chairs may impose a time limit of three minutes. Public Comment #2 will provide an opportunity for public comment on any matter within the Subcommittee’s jurisdiction, control, or advisory power.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- No Comment





3. Approval of Flexible Agenda (*Discussion for Possible Action*)

The Subcommittee voted to approve a flexible agenda. The Subcommittee may take agenda items out of order; combine two or more agenda items for consideration; remove an item from the agenda or delay discussion relating to an item on ECAC Data and Evaluation Subcommittee Meeting Agenda at any time.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Ashley Dines motioned to approve flexible agenda
- Amanda Haboush-Deloye seconds the motion
- Members voted, motion passes, flexible agenda is approved

4. Review and Approve Minutes from November 21, 2024 (*Discussion, For Possible Action*)

The Subcommittee voted to approve the November 21, 2024, minutes.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Anna Binder motioned to approve November 21, 2024, minutes
- Ashley Dines seconds the motion
- Members voted, motion passes, November 21, 2024, minutes approved

5. Best Practices Statement and Website Feedback (*Discussion, Informational*)

Subcommittee discussed Best Practices Draft Statement for Nevada Ready State Pre-K Family Engagement Survey Tableau, Subcommittee members to review website and provide feedback

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

Matthew Silver, Management Analyst 2, Nevada Department of Education

- Matthew Silver and Matthew Hoffman described their progress on the Best Practices statement and asked subcommittee for help on how to reach families for feedback
- Marty Elquist- described the Best Practices statement should show how to ethically collect and use Data, described in general terms and add to playbook
- Matthew Hoffman and Matthew Silver to research and present feedback and data usage in January

6. Key Talking Points (*Discussion, For Possible Action*)

This Subcommittee discussed Key Talking Points to include but not limited to the following topics: ECAC Strategic Plan, Guinn Report, VIP Process, ECIDS Report.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Amanda Haboush-Deloye Leads the conversation make data driven decisions, discussed all of the data bases used and challenges that came with that.
- Marty Elquist asked if the members of the public have any input or ideas of what we are missing
- Amanda Haboush-Deloye reminded us that Matthew Hoffman has presentation for Subcommittee in February
- Matthew Hoffman brought up not to grab data just to grab it, but to be intentional with the vision or objective
- Subcommittee members show concern that one-hour meetings are not enough, so Marty Elquist discussed holding one-hour meetings and keeping the 2-hour time frame available in case we need the time, end time removed from agendas

7. Data Dictionary Gap Updates (*Discussion, Informational*)

The Subcommittee discussed updates to the Data Dictionary and possible steps to bridge the gaps.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Smriti Neupane- talked about newest data entries and explained end of project within 2 months
- Amanda Haboush-Deloye- discussed next step is to figure out how to make it accessible to the public looking for Data Resources





8. Update the Playbook (*Discussion, Informational*)

The Subcommittee to continue updating and reviewing the Playbook in January.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Keep this item on Agenda for January
- The work we did on the key talking points needs alignment there with Playbook at the next meeting

9. Discuss Agenda Items for Next Meeting on 1/19/25, 1pm (*Discussion, Informational*)

The Subcommittee discussed items to be added to the agenda for the meeting on January 19, 2025.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Keep Agenda Item #5 and focus on that for creating the verbiage and Draft of Best Practice with Matthew Silver and Matthew Hoffman
- Agenda Item #6 stays on agenda
- Keep Agenda Item #7 as review for January, February Summary
- Keep Agenda Item # 8, key talking points alignment
- February Matthew Hoffmans Vendor Presentation for Data- contact in January for info

10. Upcoming ECAC Meetings (*Discussion, Informational*)

- Marty Elquist- Please keep the schedule Brandi Hearst sent out for meeting dates
 - The agendas to now only show start time, that way if we need to go for 2 hours we can

11. Public Comment #2

Public comment will be made during this agenda item on any matter within the Subcommittee's jurisdiction, control, or advisory power. No action may be taken on a matter raised under this item until the matter is included on the agenda as an item on which action may be taken. The Subcommittee Chair will impose a time limit of three minutes.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Amanda Haboush-Deloye- gave update on Children's Week and second issue of early child research briefs and early childhood.

12. Adjournment

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Marty Elquist adjourned meeting at 2:15 pm
 - Action Items
 - Brandi Hearst to remove ending time from Agendas
 - Subcommittee invited to look at early child research briefs to give Amanda Haboush-Deloye feedback
 - Matthew Hoffman and Matthew Silver to present findings next month
 - One Sentence Summary
 - The Subcommittee discussed how to present data to families and how to go about creating the Best Practice statement with the Nevada Department of Education Data Analysts, as well as reviewing even more data from the Data Dictionary and deciding that meetings can be anywhere from 1-2 hours in 2025.

