



**Data and Evaluation Subcommittee
Public Meeting**

Thursday, January 15, 2026
1:00 PM

Meeting Location: This meeting is virtual, on Zoom.com, click [HERE](#) to join us

Meeting ID: 817 8418 5996 **Passcode:** 841445 **Can't log in?** Click [HERE](#)

MINUTES

1. Welcome, Call to Order, and Roll Call

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Amanda Haboush-Deloye called the meeting to order at 1:04 pm
- Brandi Hearst conducted roll call

MEMBERS' PRESENT

1. Anna Binder, Parent Representative
2. Latisha Brown, Child Care Licensing, Division of Supportive Services
3. Amanda Haboush-Deloye, Subcommittee Co-Chair
4. Matthew Hoffman, Data Analyst, Office of Early Learning and Development, Nevada Department of Education
5. Kate Pflughoeft, PDG B-5 Associate Grant Manager, Office of Early Learning and Development, Nevada Department of Education
6. Matthew Silver, Data Analyst 2, Office of Early Learning and Development, Nevada Department of Education

MEMBERS ABSENT

1. Dr. Elizabeth Glover, Echoes of Excellence CEO

PUBLIC PRESENT

1. Nayesdi Badillo, Family Engagement Specialist, Office of Early Learning and Development, Nevada Department of Education
2. Brandi Hearst, ECAC Administrative Coordinator, Office of Early Learning and Development, Nevada Department of Education
3. Sabrina Jones, ECAC Systems Specialist, Office of Early Learning and Development, Nevada Department of Education
4. Tiffany Olivas, Systems Alignment Co-Chair
5. Smriti Neupane, Research Analyst, Nevada Institute for Children's Research and Policy, School of Public Health, University of Nevada
6. Anna Villatoro, Family Engagement Specialist, The Children's Cabinet
7. Shelly Nye, The Nevada Registry

2. Public Comment #1

Public Comment not given.

- No comment

3. Approval of Flexible Agenda (Discussion, for Possible Action)

Subcommittee approved a flexible agenda.

Amanda Haboush-Deloye, Subcommittee Co-Chair

- Matthew Silver motions to have a flexible agenda
- Anna Binder seconded the motion
- Members voted, motion carried, Flexible Agenda approved.

4. Approval of Minutes from December 18, 2025 (Discussion, for Possible Action)

Subcommittee approved the December 18, 2025, minutes.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Anna Binder motions to approve minutes
- Matthew Hoffman seconded the motion

- Members voted, motion carried, December minutes are approved.

5. Nevada Department of Education Data Updates (*Discussion and Review*)

Subcommittee discussed online early childhood databases, such as the Early Childhood Integrated Data System, the Early Learning Data & Reporting System project, sharing Naming Contest update, and other ECAC-related data project updates.
Matthew Hoffman, Office of Early Learning and Development, Nevada Department of Education

- Matthew Hoffman reminded the members about the Data Book Naming Survey and gave the following updates:
 - The Data Book Naming Survey has had 25 responses,
 - Members are encouraged participate.
 - Early learning Data Reporting System (ELDERS, which is like an ESIDS project,
 - part of the No Cost extension through PDG B-5,
 - can continue until June 2026
 - Amanda Haboush-Deloye had a question regarding the naming of the data book and brought up the names not making a clear distinction between the name of the data book and its function.
 - Kate Pflughoeft recommends that we add the word data or other verbiage to the names being voted on so we can keep the spirit of the public's creativity and participation, but still have a name that makes sense.
 - Marty Elquist agreed with Kate Pflughoeft and liked the idea of keeping the spirit of those who took the time to participate.
 - Matthew Hoffman will bring the survey results to the February meeting for members to vote on the exact wording of the name.
 - Amanda Haboush-Deloye likes using the word directory as this is like a phone book, you flip through the pages and choose what you click on.
 - Matthew Hoffman screenshared the data bank schematically, looking for input on whether the login is a two-factor authenticator or just a password.
 - Matthew Silver suggests the two-factor authenticator, as does Amanda Haboush-Deloye.
 - Matthew Hoffman suggested a password as an authenticator
 - Matthew Silver, having the multi-factor authenticator having the user set a password, and log in, have a one-time password emailed or texted
 - Matthew Hoffman reminds everyone that there is no data stored on the dashboard
 - Marty Elquist agrees with Matthew Silver
 - Amanda Haboush-Deloye asks Why do we need a login?
 - Matthew Hoffman answers that it would be for approved users to add data, not for searching
 - Amanda Haboush-Deloye confirms it is for the "Second User Level"
 - Matthew Hoffmansays yes, members of the public won't need a login to search, just those who can add or modify data, as approved to modify things.
 - Marty Elquist asks if thought has been given to who the users would be that can add and modify data, an agency or organization has data in the Atlas, Compass, Data Bank, whatever, and if there are indicators that an agency contributes, or is the keeper of, would that agency have a user, and how do we view that?
 - Matthew Hoffman explains that governance is hard, and someone is in charge of that set of data stating that would be the second decision- whether we want that and how that process will work, ideally have someone who's data-oriented, who knows the data and what to update.
 - Kate Pflughoeft goes through the list, confirming that:
 - Visitors: search for data and download data
 - Uploading and editing: need the password
 - Matthew Hoffman agrees and says there could be two different request forms, one for public users and a form for users who know what data we have and are requesting we add it to the dashboard.
- At the moment, the public users would be able to do everything in green, and then the login users are the ones who would be able to, Edie, update or request.

- Kate Pflughoeft: Anyone could request, and it doesn't mean it's going to be approved. It's to request a source that would be useful. Requests could be brought to a group meeting to review
- Matthew Hoffman discusses that ideally, the login user submits an add or modify request that goes to whoever is in charge. If approved, it comes to the ECAC for discussion and voting
- Amanda Haboush-Deloye shares that a month turnaround is ok, if we don't meet, things can be done by an e-vote, start tracking types of requests, and categorize them as auto approve or needing a vote
Maybe it turns into quarterly reviews of ones that were approved, and then we can discuss if needed, goes on to explain evoting and that it doesn't go against open meeting law, but needs to know if ECAC has guidelines.
- Matthew Hoffman shares the possibility that there could be requests that can just be processed, leading to discussing the need for a written process with clear expectations of the role of this "Admin", noting that any person in that role needs to give a monthly general update, with requests, approvals, and denials.
- Amanda Haboush-Deloye shared that she agrees with monthly updates, which keep the checks and balances, and asks
 - Can we make it so there's not a delay in posting?
 - Do the guidelines on our data points help us to understand the guidelines and answer our research questions?
 - Do they address any of the data points that we have?
 - Do they clearly align with the early childhood data
- Matthew Hoffman shares user information with members, below:
 - **Public user:**
 - Can do all the normal things,
 - View data
 - Search for data
 - Download, if available
 - **An established user:**
 - Login
 - Able to edit
 - Request updates
 - **Super Admin**
 - Abides by the ECAC decision,
 - Can't just add whatever they want.
 - Adds approved requests
 - Gives monthly updates
 - **How are we handling the updates and requests?**
 - The login users
 - Division owners
- **What happens if the request is denied at any time?**
 - Save and archive it.
 - ECAC to vote on requests
 - Standing agenda item
 - Approved entries are to be added
- Matthew Hoffman shows the pros and cons:
 - Only those adding or editing data would have a login; public finding information would be able to do so without a login.
 - Suggests a monthly update about the system
 - Update to include approvals and denials for data requests.
- Amanda Haboush-Deloye agrees, as it leads to checks and balances, accountability.
- Matthew Hoffman asks Brandi Hearst if he should send the DRAFT of the documents shared.
- Brandi Hearst said yes, send drafts to post for today's meeting and the final version when we view that for that meeting's materials.

- Kate Pflueghoft shared her idea that there should be an "admin" for each category or topic, not one admin for all data, to keep in tune with topic expertise.
- Marty Elquist received clarification from Matthew Hoffman, who is requesting a vote for this preliminary plan to pass it back to the vendor and keep this work moving forward.
 - Marty Elquist motions to approve the Drafted Plan
 - Matthew Silver Seconds
 - Members voted, motion carries
- Marty Elquist shared that we now have an approved plan to move this project forward. Thank you, Matthew.

6. Review of Approved Research Questions (Informational, Discussion) 10 min

Subcommittee reviewed the Approved Research Questions

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Marty Elquist explained to the Members that these questions are in question themselves as being the final draft
- Members reviewed questions
- Marty Elquist asks for an edit to remove the diamond bullet in the middle of the page
 - Explained that the data points are by program to answer our questions, and then we have specific data points that we're going to use as our outcomes that refer back to our Research Questions.
 - Marty Elquist asks for a motion, explaining that a vote isn't to approve this again.

The vote is to say: "Yes, we agree that this looks like the document that we previously voted on."

- Matthew Hoffman Motions to agree that the document in review is, in fact, the final documented Research Questions
- Amanda Haboush-Deloye Seconds
- Amanda Haboush-Deloye suggests moving the Outcomes before the "other one" (Outputs), because to get a bigger picture?

Amanda suggests the following order:

- Research questions
- Outcomes
- Program and Services (Outputs)
 - Shift the order. All content stays the same.
- Marty Elquist agrees, and members continue the voting process
- Kate Pflueghoft and Matthew Silver abstained as if they were not members when this document was created and approved the first time the voting process was conducted.
- Members voted, motion carried. The Research Questions presented today are officially the Approved Research Questions
- Matthew Hoffman, new regulations for state pre-K that are expanding eligibility, NDE to have regulations workshop in February.

7. Data Playbook (Discussion for Possible Action) 15 min

The Subcommittee finalized the Data Playbook name.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Amanda Haboush-Deloye shows members, and specifically Marty Elquist, the DRAFT of the newly named Data Playbook: "Understanding Early Childhood Data", this is the Family version, titled Understanding Early Childhood Data, A Family's Guide.
- Marty Elquist approves the name choice and likes the draft of the Family Guide
- Smriti Neupane reviews the draft and allows time for Member questions and feedback
- Members are excited and have requested time to review before the next meeting, to then email edits and/or feedback to
 - Smriti Neupane
- Brandi Hearst to email the PDF version for review to all members

8. Agenda Items for Next Meeting on 2.19.26 (*Discussion, Informational*)

The Subcommittee members added topics to the February 19, 2026, agenda.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Data Playbook Draft to approve
- NDE Updates

9. Member Updates and Share-Outs (*Discussion, Informational*), 5 min

Members of this Subcommittee made announcements.

- Amanda Haboush-Deloye announced the date and registration information for the Annual Child and Research Symposium from 10:00 am-5:00 pm in Reno. Room for up to 60 people, and adding optional flight/travel assistance is available.

10. Public Comment #2

Public comments were made during this agenda item.

- Denise Tanata invited members, with hopes of at least 1, of the Data Subcommittee to attend the Ad Hoc meeting on Monday, 10:30 am
 - Marty Elquist will not be able to attend
 - Amanda Haboush-Deloye will go as a representative for the Data Subcommittee

11. Upcoming Meetings (*Informational, For Review*)

- **Strategic Planning Ad Hoc Committee:** 1.20.26 @ 10:30 am
- **Policy and Finance:** 1.20.26 @ 3:30 pm
- **General ECAC** 1.21.26 @ 9:00 am
- **Systems Alignment:** 1.28.26 @ 1:00 pm
- **Communication and Engagement:** 1.27.26 @11:30 am
- **Executive Leadership:** 2.03.26 @ 11:00 am
- **Data and Evaluation:** 2.19.26 @1:00pm

12. Adjournment

Marty Elquist adjourned the meeting at 2:15 pm

Action Steps

- Matthew Hoffman to email Brandi Hearst
- Brandi Hearst to update the order of the research questions as suggested, remove the diamond bullet
- Members to email Smriti Neupane edits for Understanding Early Childhood Data: A Parent's Guide
- **One Sentence Summary:** This subcommittee spent time reviewing the process taken to narrow down the naming of the Data Dictionary, showing concern for the name options, as it should be reflective of the purpose of the document, and then discussed the process of approving data requests for the dashboard.