

Data Subcommittee Public Meeting

Thursday, April 16, 2026 1:00 PM

Virtual Meeting Located at Zoom.com

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ATTENDANCE

7 out of 10 MEMBERS PRESENT

1. Anna Binder, Parent Representative
2. Latisha Brown, Child Care Licensing, Division of Supportive Services
3. Amanda Haboush-Deloye, Co-Chair
4. Matthew Hoffman, Data Analyst, Office of Early Learning and Development, Nevada Department of Education
5. Adriana Lemus, First 5 Family Leadership Graduate
6. Kate Pflughoeft, PDG B-5 Associate Grant Manager, Office of Early Learning and Development, Nevada Department of Education
7. Matthew Silver, Data Analyst 2, Office of Early Learning and Development, Nevada Department of Education

3 of 10 MEMBERS ABSENT

1. Marty Elquist, Co-Chair
2. Dr. Elizabeth Glover, Echoes of Excellence
3. Patty West, Employer Support, The Children's Cabinet

PUBLIC PRESENT

1. Brandi Hearst, Family Engagement Specialist, Office of Early Learning and Development, Nevada Department of Education
2. Sabrina Jones, ECAC Systems Specialist, Office of Early Learning and Development, Nevada Department of Education
3. Tiffany Olivas, Systems Alignment Co-Chair
4. Smriti Neupane, Research Analyst, Nevada Institute for Children's Research and Policy, School of Public Health, University of Nevada
5. Anna Villatoro, Family Engagement Specialist, The Children's Cabinet

Minutes

1. Welcome, Call to Order, and Roll Call

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Amanda Haboush Deloye called meeting to order at 1:07 pm
- Brandi Hearst conducted roll call, noted above

2. Public Comment #1

Public Comment not given during this agenda item

- No Comment

3. Approval of Flexible Agenda (*Discussion, for Possible Action*)

Subcommittee approved a flexible agenda.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Matthew Silver motioned for approval of Flexible Agenda
- Matthew Hoffman seconds motion
- Members voted anonymously, motion carries

4. Approval of Minutes from February 19, 2026 (*Discussion, for Possible Action*)

Subcommittee approved the February minutes.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Latisha Brown Requested that the minutes adjournment time is not correct
- Brandi Hearst updated and changed the time from 11:29 to 1:29 pm
- Kate Pflughoeft motioned for approval of Flexible Agenda
- Matthew Hoffman seconds motion
- Members voted anonymously and approved the motion

5. Data Subcommittee Updates (*Discussion, for Possible Action*) 15 min

Members updated on new Strategic Plan, roles and importance of attendance

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Marty Elquist: Asked if strategic plan had been formally approved by ECAC
- Brandi Hearst stated recommendations presented by Ad Hoc Committee were approved, but actual document not finalized yet; final review of edits underway; will be sent to PMA for finalization and printing once complete
- Marty Elquist: Requested official roster be displayed; email rosters being distributed to all members
 - Explained if anyone thought they were an official member but didn't see their name on roster should contact Brandi Hearst immediately
 - Shared the Subcommittee name change from "Data and Evaluation Subcommittee" to "Data Subcommittee"
 - Confirmed both Amanda Haboush-Deloye and herself continuing as Co-Chairs
 - noted need to identify secretary role moving past June 30
- Brandi Hearst confirmed PDG funding ends June; her contract ends in July; uncertainty about July looking like a normal month as PDG Team is required to close out and do reporting.
- Marty Elquist described Secretary role and responsibilities being:
 - Meeting Minutes
 - Screenshare
 - Roll Call
 - Monitor Quorum

- Update work plan
- Brandi Hearst mentioned templates available, as well as the following:
 - How-To training videos
 - Coaching and support
 - Best to start while Sabrina Jones and I are still able to help
- Marty Elquist: Offered to have Bre Matthews, Executive Assistant, be a support for this Subcommittee if no volunteers
- Matthew Hoffman shared he didn't want to volunteer without first receiving an approval from his supervisor.
- It was decided to either have shared responsibility or ask Bre Matthews to help and support, if needed
- Marty Elquist emphasized importance of quorum (simple majority = 50% + 1 of total roster); notified co-chairs of absences in advance
 - Noted when missing 3 consecutive meetings it can result in Co-Chair requesting Member to step down
- Kate Pflughoeft asked if 3-meetings policy applies with bi-monthly schedule
- Marty Elquist confirmed it does remain in effect
- Sabrina Jones congratulated members for having best attendance among all Subcommittees last year

6. Data Work Plan (Discussion and Review) 70min

Members reviewed Workplan, offering feedback,

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Marty Elquist introduced new work plan template aligned with new strategic plan goals and objectives
- Brandi Hearst shared Workplan link with members
- Matthew Hoffman asked if yearly tabs organized by calendar fiscal year
- Brandi Hearst confirmed calendar year
- Marty Elquist discussed preference for single rolling worksheet vs. separate year tabs;
 - Consensus reached to consolidate into one sheet with ability to add rows
- Kate Pflughoeft requested column headers visible above row 1 for clarity; suggesting frozen header row
- Brandi Hearst explained frozen columns are set up; addressed visual column concerns that it may not be visible everyone's screen depending on size and display settings
- Marty Elquist requested "proposed end date" replaced with actual start/end date columns for tracking completion metrics
- Matthew Hoffman supported the suggestion
- Brandi Hearst made the change live on screen
- Marty Elquist read the 2026- 2030 goals and assigned objectives to the Members, as follows:
 - **Goal 1:** Promote integrated, aligned, family-centered early childhood system
 - Objective 1.2: Promote statewide early childhood integrated data system (ECIDS) to improve data sharing, accountability, coordinated service delivery
 - **Goal 3:** Promote sustainable and robust funding streams
 - Objective 3.1: Provide guidance to track, analyze, increase transparency of funding streams across programs/agencies/sectors
- Marty Elquist explained the unfinished activities from 2025 Workplan can carry forward to appropriate objectives under new Strategic Plan
- Matthew Hoffman suggested facilitating conversation at research symposium next week to explore agencies' visions for aligned system
- Amanda Haboush-Deloye volunteered to facilitate
- Kate Pflughoeft raised concern about potential duplication with Policy & Finance Subcommittee on Objective 3.1
- Brandi Hearst to investigate and note collaboration needs in workplan

- Marty Elquist suggested inviting Denise Tanata to future meeting for guidance on funding tracking

7. Nevada Department of Education Data Updates *(Discussion and Review)*

Subcommittee continued discussions of early childhood databases

Matthew Hoffman & Matthew Silver, Office of Early Learning and Development, Nevada Department of Education

- Matthew Silver presented NEST Data System, explaining multiple features as follows:
 - Search Functionality Using Tags/Titles
 - Sorting By Relevance Or Alphabetically
 - Admin Edit Capabilities
 - Review Request/Approval Process
 - Feedback Form
 - User acceptance testing (UAT) link expected by next meeting
 - Screenshots shared showing:
 - Home Screen
 - Search Results
 - Entry Detail Pages
 - Editing Interface
 - Review request workflow
- Amanda Haboush-Deloye questioned the data types and scope including national, local, statewide, and county indicators
 - Clarified system aims to move away from Excel-based data toward searchable platform
- Kate Pflughoeft asked when members could test out the database themselves
- Matthew Silver shared that the UAT link is expected in June
- Timeline:
 - Programmatic PDG B-5 funding ends June 30th
 - Liquidation period through October 30th
 - Some exceptions for the following:
 - Elders Data
 - Evaluation team

8. Agenda Items for Next Meeting on 6.18.26 *(Discussion, Informational)*

The Members requested the following:

- Workplan: create activities, review shared goals tab, review requested updates (removing yearly tabs, combining into 1 plan not 5 yearly plans)
- Bringing 2025 activities from 2025 Workplan to new one, as applicable
- Nde updates- keep as standing item
- Secretary update / appointment
- Data Dashboard presentation with Shelly Nye, The Nevada Registry

9. Member Updates and Share-Outs *(Discussion, Informational), 5 min*

Members made announcements .

- Kate Pflughoeft announced Nevada Compass app now live on Google Play Store for families experiencing homelessness and service providers
 - Apple version delayed due to Department setup issues
 - online version at nevadacompass.nv.gov
- Act For Kids has family engagement data survey for pediatric healthcare impact;
 - Seeking responses from Nevada's parents/guardians of children with medical needs;

- English and Spanish versions linked below from chat
- Commercial about doctor shortage airing

Survey Flyer in English <https://act4kidsnevada.org/wp-content/uploads/2025/09/English-Flyer-1.pdf>

Survey Flyer in Spanish <https://act4kidsnevada.org/wp-content/uploads/2025/09/Spanish-Flyer-1.pdf>

10. Public Comment #2

Public comments made during this agenda item

- Shelly Nye Provided information on the Nevada Registry's new Database, discussing two new tools as follows:
 - **Wage Scale Tool:**
 - Developed with Nevada Association for Education of Young Children (NevAEYC) using Preschool Development Grant Birth - Five (PDG B-5) funding
 - Allows policy scenario modeling such as fair pay, livable wages
 - Based on 2022-23 unified framework work with The Children's Cabinet and Department of Social Supports
 - Not public-facing but accessible through direct contact with Nevada Registry
 - formal request process developing later this year
 - **Data Dashboard:** <https://ww2.nevadaregistry.org/data-dashboard>
 - Launched Monday 4.13.26
 - Public-facing tool
 - Providing real-time workforce and training approval data in 3 categories:
 - Active Membership
 - Training/Professional Development
 - Trainer Data
 - Available on [Nevadaregistry.Org](https://www.nevadaregistry.org) via Homepage Navigation
 - Feedback survey encouraged to inform enhancements
- Marty Elquist invited Shelly Nye to present at the next meeting on 6.18.26, giving members a brief dashboard tour presentation, then extended the invitation to consider joining the Data Subcommittee
- Shelly Nye agreed to presenting at June meeting as long as she is available and will consider becoming a member.
- Brandi Hearst to reach out for presentation details and to provide Membership details and Subcommittee application link

11. Upcoming Meetings *(Informational, For Review)*

Communications and Engagement: 4.28.26 @ 11:30 am

Bylaws Ad Hoc: 5.04.26 @ 10:00 am

Executive Leadership: 5.05.26 @ 11:00 am

Policy and Finance: 5.19.26 @ 3:30 pm

General ECAC: 5.20.26 @ 5:30 pm

Data: 6.18.26 @ 1:00 pm

12. Adjournment

- Marty Elquist Adjourned meeting at 2:22 pm

Summary:

The Data Subcommittee reviewed new strategic goals through the revised Workplan format, addressed administrative needs regarding a new Secretary role, and discussed the progress on statewide data initiatives including the NEST system and The Nevada Registry Database.

Action Items:

- Members are encouraged to fill out the feedback survey for the Nevada Registry's new public data dashboard

- Matthew Hoffman to prepare examples or data regarding agency priorities for an aligned system to share at the next meeting to help brainstorm activities.
- Matthew Silver to Distribute the User Acceptance Testing (UAT) link for the NEST system to Members for feedback in June